I. Instructor Information
Name: Shannon Clowney
Office: Pulaski Tech Main Campus-Adjunct Office
Telephone: 501-837-5462
Office hours: By appointment only
Mailbox location: Pulaski Tech Main Campus
Email: sclowney@pulaskitech.edu

II. Catalog Description
3 Credit Hours (3 hours lecture per week)

Further study of principles and techniques of expository and persuasive composition, analysis of texts, research methods, and critical thinking.

PREREQUISITE: Completion of English 1311 (or an equivalent course) with a grade of “C” or better.

III. Course Resources
Required textbooks:


IV. Institutional Learning Outcomes
UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website:
http://www.pulaskitech.edu/sla/mission.asp

V. Department/Program Learning Outcomes
The English department, consistent with the College’s mission and the Division’s objectives, encourages the success of its students in all technical fields and academic disciplines by promoting:
1. Critical and creative thought
2. Effective argumentation with a focus on tone, purpose and audience
3. Academic Integrity
4. Independent thinking and learning
5. Written communication on a collegiate level
6. Exposure to various cultures and subcultures
7. The influence of culture on individuals and their work
8. Collaborative study and writing

VI. Course Outcomes
The student will demonstrate an advanced application of outcomes expected in ENGL 1311:
1. Respond appropriately to various rhetorical situations, purposes, and audiences
2. Use writing and reading for inquiry, learning, thinking, and communicating
3. Integrate original ideas with those of others
4. Develop flexible strategies for generating, revising, editing, and proof-reading
5. Use collaborative writing processes
6. Demonstrate knowledge of structure, paragraphing, tone, mechanics, syntax, grammar, and documentation

Composition II continues English Composition I’s focus. In English Composition II, students practice methods of drafting, including how to create a thesis and how to support and develop that thesis in a focused, thorough, and stylistically appropriate essay that demonstrates awareness of audience and the conventions of medium and genre. The class will focus on writing strategies such as invention, arrangement, drafting, and revision, including teamwork with the instructor and/or classmates in the writing process, fluency issues such as the use of transitions, and the correction of major usage errors. The class requires students to read texts critically and to practice good scholarship through the conventions of style and documentation. Students practice integrating summary, paraphrase, and quotation into their own original compositions. Students write a minimum of fifteen pages of formal writing to be divided among assignments, including a research paper that incorporates material from quality sources.

VII. Attendance Policy
Agencies granting financial assistance may be notified of the violation of the attendance policy by students receiving financial aid.
Attendance is taken starting the first day of the semester, with the exception of students who enroll after classes have started. Teachers have the right to count students as absent if they arrive late to class, leave class early, or go in and out of the classroom during class time. Teachers have the right to lower a student’s grade based on excessive absences.

Any student who misses two consecutive weeks of class may be administratively withdrawn from the class.

Any student who does not class within the first two weeks of class will be considered a “no show” according to the campus attendance policy and will be reported as such and dropped from the class.

Teachers have the right to enforce UA-PTC’s administrative drop policy for days of consecutive nonattendance. Such particulars as determined by the instructor are detailed in the paragraph below.

Regular class attendance is vital to academic success, and attendance in the course is mandatory. Your participation is required and you cannot participate if you are not here. You are expected to attend each class, to be on time, and to remain until you are dismissed. If you arrive 15 or more minutes late to class, you may be considered absent. Leaving class early will also result in an absence (unless, in the case of emergency, cleared through me before class). Since this course meets only one day a week, you are allowed to miss 2 classes during the semester (missing two classes is the equivalent of two weeks). Any absences after that will lower your overall grade by one letter (for example if you have an A overall in your work, but have 3 absences, your final grade will be a B in the course). Absences are not excused or unexcused, so use your absences wisely.

If you have to miss an excessive number of classes due to extenuating circumstances involving medical emergencies, hospitalization, and/or surgery recovery that could result in your being dropped from class for non-attendance or otherwise negatively affect your academic success in the class, you should contact me as soon as possible to alert me to the situation (or have a family member contact me) to make arrangements for assignments and other missed work and provide a time frame to re-establish regular attendance. In this event, you will be expected to also submit proper documentation to me regarding the extenuating circumstances.

I reserve the right to make decisions regarding excessive absences on a case-by-case basis. My decision will take into account the amount of class and/or assignments missed, the nature of the extenuating circumstances, the documentation offered for the absences, the time period in which I was contacted, the time frame to re-establish regular attendance, and overall performance in the class up to that point. All students will be held to the same policies and requirements regarding late work, class participation, types of assignments, and grading criteria as other students, regardless of extenuating circumstances.

VIII. Classroom Policies
The UA-PTC Catalogue rules and regulations will be enforced in this class at all times.
Please consult the following website for more information:
http://www.pulaskitech.edu/admission/web_catalog/

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

I expect you to know how to be a good student prior to coming into this class. You are expected to be respectful of others in your classroom behavior. This includes, but is not limited to, the following:

1. Turn off all cell phones/pagers. In case of emergency, please see the instructor before class for arrangements to keep your cell phone on a vibrating setting.

2. Please do not bring visitors, especially children, to class unless you have prior authorization from instructor.

3. Please do not cheat or plagiarize. If you are caught cheating or plagiarizing, you will automatically be given the grade “F” for the assignment and may be assigned a failing grade for the course as well. Any plagiarized paper will receive a zero and the student may be immediately dropped from the class with a final grade of “F”. “Plagiarism” would be noted on the official drop slip. Any evidence of cheating on exams will be handled in the same manner; students will receive a zero on the exam and may be immediately dropped from the class with a final grade of “F”. “Cheating” would be noted on the official drop slip.

4. Please not disturb other students by carrying on private conversations, or adversely affect the learning environment in any other way. If you disturb the learning environment, you will be asked to leave and will, therefore, and be counted absent for the day. I reserve the right to define what constitutes “disturbing behavior.”

5. I reserve the right to handle incidents of suspected cheating on a case-by-case basis as I see fit, particularly involving cases of copied homework and/or cheating on exams or quizzes.

The instructor reserves the right to make changes to this syllabus concerning policy changes at any time during the semester. Students will be notified promptly if changes to the syllabus are made and a written addendum will be provided to the student in class.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

IX. Grading
Letter grades will be based on the following scale:

- 90 to 100%  A
- 80 to 89%   B
- 70 to 79%   C
- 60 to 69%   D
0 to 59%     F

Major Essay One: 100 points
Major Essay Two: 100 points
Final Essay: 100 points
Journal Unit One: 50 points
Journal Unit Two: 50 points
Exam One: 100 points
Exam Two: 100 points
Final Exam: 100 points
Class Participation: 100 points

Total points 800 points

A: 720 – 800 points
B: 640 – 719 points
C: 560 – 639 points
D: 480 – 559 points
F: 0 – 558 points

X. Academic Integrity
It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalogue states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalogue also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy can be found in the UA-PTC code of conduct.

Note: Plagiarism is unacceptable. If caught plagiarizing in a paper, you will receive a 0 for that paper and be required to submit a non-plagiarized paper. That paper grade will be averaged with the plagiarized paper grade. If caught plagiarizing again, you will automatically fail the course.

XI. Accommodation Policy
Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Coordinator of Disability Services in Counseling Services (501-812-2220 or
(www.pulaskitech.edu) prior to the semester of planned enrollment, and must provide recent documentation of medical, educational, and/or psychological records.

Students who need accommodations should inform the instructor at the beginning of the course. Accommodations will only be provided if the instructor receives a letter of approved accommodations from the Coordinator of Disability Services. Failure to provide sufficient notification may result in a delay of services.

XII. Sexual Misconduct

No person at Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Dean of Students  
Campus Center Building Room 212  
501-812-2756  
manderson@pulaskitech.edu

Additional information, including the UA-PTC sexual assault policy, procedures, and resources may be found online at http://www.pulaskitech.edu/sexual_misconduct_awareness/.

XIII. Course Evaluations

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

XIV. Information Literacy

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

XV. Course Schedule
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<th>Week</th>
<th>Assignment/Activity</th>
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| 1 Jan 22\(^{nd}\) | Welcome/Syllabus Review/ Course Introduction  
**Homework:** Research the following authors. Print some of your research and bring it to the next class. ***Tupac Shakur/ Langston Hughes/ Jamaica Kincaid***  
Introduction to Literary Analysis using the authors Shakur/Hughes/Kincaid  
**Homework:** Research the following authors. Print some of your research and bring it to the next class. ***Ernest Hemingway/Kate Chopin/ James Joyce*** Read the following stories in the textbook:  
*Hills Like White Elephants* pg:  
*Story of an Hour* pg:  
*Araby* pg: |
| 2 Jan 29\(^{th}\) |  
In-Class Discussion over readings by Hemingway/Chopin/Joyce  
**Homework:** Research the following authors. Print some of your research and bring it to the next class. ***William Faulkner/Joyce Carol Oates*** Read the following stories in the textbook:  
*Barn Burning* pg:  
*Where are you going, Where have you been?* pg: |
| 3 Feb 5\(^{th}\) | In-Class Discussion over readings by Faulkner/ Oates  
**Homework:** Finish all discussion questions for Unit One |
| 4 Feb 12\(^{th}\) | Major Essay One Workshop and MLA exercises  
**Homework:** Bring three copies of your paper to class |
| 5 Feb 19\(^{th}\) | MLA Exercises and Peer Review – Rough Draft Workshop |
| 6 Feb 26\(^{th}\) | Final Draft of Essay Due** Unit One Quiz/ Unit One Journal Due  
Homework: Unit Two Readings: Research the following authors. Print some of your research and bring it to the next class. ***Flannery O’Connor*** Read the following stories in the textbook:  
*A Rose for Emily* pg. **** *A Good Man is Hard to Find* pg. |
| 7 March 5\(^{th}\) | In-class discussion of *A Rose for Emily* and *A Good Man is Hard to Find* |
Homework: Unit Two Readings: **Good Country People** (Handout) and **Everything that Rises Must Converge** (Handout)

In-class discussion of **Good Country People** and **Everything that Rises Must Converge**

Major Essay Two Workshop and MLA exercises

**Homework:** Bring three copies of your paper to class after Spring Break

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<tr>
<th>Date</th>
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<tr>
<td>9 March 19th</td>
<td>SPRING BREAK</td>
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<tr>
<td>10 March 26th</td>
<td>MLA Exercises and Peer Review – Rough Draft Workshop</td>
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<tr>
<td>11 April 2nd</td>
<td>Final Draft of Major Essay Two Due</td>
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<td></td>
<td>Unit Two Quiz/ Unit Two Journal Due</td>
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<td>12 April 9th</td>
<td>Final Essay Workshop and MLA exercises</td>
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<tr>
<td>13 April 16th</td>
<td>First draft of paper due (bring 3 copies)</td>
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<tr>
<td>14 April 23rd</td>
<td>Second draft of paper due (bring 3 copies)</td>
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<td>MLA exercises</td>
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<td>15 April 30th</td>
<td>Final paper due</td>
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<tr>
<td>16 Finals Week</td>
<td>TBA</td>
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**Final Exam Schedule:** TBA

**Disclaimer:** This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.

**XVI. Plagiarism**

It is expected that all writing that you submit in a class is your own original work, and that any sources of information that you consult are fully cited and properly integrated into your writing.

Regardless of intent, any paper that contains any form of plagiarism will earn a 0% for the assignment. Most plagiarism is accidental and results from mishandling of research or inadequate citations. Examples of *accidental plagiarism* include:

- word-for-word copying from any source without the use of quotation marks;
- failure to completely cite all quoted, summarized, or paraphrased material from a presented source;
- improper paraphrasing (i.e., paraphrased information that retains the grammatical structure and/or vocabulary of the original source).
In the case that any student plagiarizes information with the intent of cheating on a writing assignment, the instructor may choose a more severe penalty at their discretion. Examples of *blatant plagiarism* include:

- submitting any amount of material from the Internet or another outside source as if it is the student’s original composition;
- copying material from a source with no attempt at using quotation marks and/or citation of the source;
- paraphrasing material from a source with no attempt at documentation of the source;
- reuse of material from previous classes without the instructor’s express permission;
- simultaneously using material from another class without the permission of both instructors involved;
- buying papers;
- letting others write part or all of a paper; and
- all other instances in which the student attempts to circumvent creating an original composition for that assignment and/or attempts to deceive the audience about the sources used when composing the assignment.

You should review the information about plagiarism in textbooks and the Academic Integrity Policy in the UA-PTC Student Handbook, as it is your responsibility to demonstrate good scholarship in your writing.
XVII. Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for Shannon Clowney’s Composition II class at UA-Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

Semester

Date

Print name

Signature

Email address

(please use your UA-PTC email address)

Telephone

______________________________