Course Syllabus
ENGL 1312
English Composition II
Spring 2018

I. Instructor Information
Name: Kate Evans Earney
Office: CHARTS 414
Telephone: 501. 812. 2832
Office hours: By appointment
Mailbox location: CHARTS
Email: kearney@uaptc.edu

**Note: Email is absolutely the best way to reach me.

II. Catalog Description
3 Credit Hours (3 hours lecture per week)
Further study of principles and techniques of expository and persuasive composition, analysis of
texts, research methods, and critical thinking.

PREREQUISITE: Completion of English 1311 (or an equivalent course) with a grade of “C” or
better.

III. Course Resources
Required textbooks:
978-0393938937

9780134586533

IV. Institutional Learning Outcomes
UA-PTC supports a college-wide institutional learning assessment program which concerns
effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy
For more information, please consult the following website:
http://www.pulaskitech.edu sla/mission.asp

V. Department/Program Learning Outcomes
The English department, consistent with the College’s mission and the Division’s objectives, encourages the success of its students in all technical fields and academic disciplines by promoting:
1. Critical and creative thought
2. Effective argumentation with a focus on tone, purpose and audience
3. Academic Integrity
4. Independent thinking and learning
5. Written communication on a collegiate level
6. Exposure to various cultures and subcultures
7. The influence of culture on individuals and their work
8. Collaborative study and writing

VI. Course Outcomes
The student will demonstrate an advanced application of outcomes expected in ENGL 1311:
1. Respond appropriately to various rhetorical situations, purposes, and audiences
2. Use writing and reading for inquiry, learning, thinking, and communicating
3. Integrate original ideas with those of others
4. Develop flexible strategies for generating, revising, editing, and proof-reading
5. Use collaborative writing processes
6. Demonstrate knowledge of structure, paragraphing, tone, mechanics, syntax, grammar, and documentation

Composition II continues English Composition I’s focus. In English Composition II, students practice methods of drafting, including how to create a thesis and how to support and develop that thesis in a focused, thorough, and stylistically appropriate essay that demonstrates awareness of audience and the conventions of medium and genre. The class will focus on writing strategies such as invention, arrangement, drafting, and revision, including teamwork with the instructor and/or classmates in the writing process, fluency issues such as the use of transitions, and the correction of major usage errors. The class requires students to read texts critically and to practice good scholarship through the conventions of style and documentation. Students practice integrating summary, paraphrase, and quotation into their own original compositions. Students write a minimum of fifteen pages of formal writing to be divided among assignments, including a research paper that incorporates material from quality sources.

VII. Attendance Policy
Agencies granting financial assistance may be notified of the violation of the attendance policy by students receiving financial aid.

We will be working through one unit every two weeks (with the exception of Unit One), so students will be required to log in and participate at least once during that two-week time period. Within this syllabus is a full schedule of when essays are due, but there will be other, smaller assignments and assessments posted in each unit.
Due to a recent federal law, in an online class eligibility for financial aid is now based on student participation. **Logging in to the course does not constitute participation.** Examples of participation include - but are not limited to - posting to the discussion board, submitting an assignment or blog post, taking a test or quiz, or emailing the instructor about the course. Students who do not participate will not be able to collect financial aid for an online class.

**IMPORTANT:** Any student who does not log in or does not complete the Syllabus Quiz within the first week of class will be considered a “no-show,” according to the campus attendance policy and will be reported as such (and therefore dropped from the class).

**VIII. Classroom Policies**
The UA-PTC Catalogue rules and regulations will be enforced in this class at all times.

Please consult the following website for more information: [http://www.pulaskitech.edu/admission/web_catalog/](http://www.pulaskitech.edu/admission/web_catalog/)

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

1) **Be respectful of others and their opinions.**
   a. No messages or posts meant to harass, humiliate, defame, or threaten another student will be tolerated.
   b. No messages that contain spam or pornographic images or links will be tolerated.
   c. Do not type in all caps. Such posts are hard to read and may be considered aggressive.
   d. Do not plagiarize your posts. Credit sources when appropriate.

2) I will not tolerate disruptive or rude students. If you have concerns about the course, please contact me privately to discuss them.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

**IX. Grading**
Letter grades will be based on the following scale:

<table>
<thead>
<tr>
<th>Percentage Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>90 to 100%</td>
<td>A</td>
</tr>
<tr>
<td>80 to 89%</td>
<td>B</td>
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<tr>
<td>70 to 79%</td>
<td>C</td>
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<tr>
<td>60 to 69%</td>
<td>D</td>
</tr>
<tr>
<td>0 to 59%</td>
<td>F</td>
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<tr>
<td>Course requirements</td>
<td>Rough % of final grade</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Paper 1 (100 pts)</td>
<td>10%</td>
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<tr>
<td>Paper 2 (100 pts)</td>
<td>10%</td>
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<tr>
<td>Paper 3 (100 pts)</td>
<td>10%</td>
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<tr>
<td>Annotated Bibliography (100 pts)</td>
<td>10%</td>
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<tr>
<td>Research Paper (200 pts)</td>
<td>20%</td>
</tr>
<tr>
<td>Quizzes (200 pts)</td>
<td>20%</td>
</tr>
<tr>
<td>Discussion Posts (100pts)</td>
<td>10%</td>
</tr>
<tr>
<td>Informal Assignments (100pts)</td>
<td>10%</td>
</tr>
<tr>
<td><strong>Total = 1000 pts</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

**Assignments:**

Students will read short stories, literary criticism, poems, other works by published authors, and write four formal essays. One of the essays will be a literary analysis research paper of 1,000 words or more. Students will also be given various prompts for discussion posts.

You will be assessed in this course through the following types of assignments:

a. Formal writing assignments
b. Quizzes
c. Discussion posts
d. Informal assignments

**A) Formal Writing Assignments – (Points variable - 5 total)**

Students will write four formal essays and one annotated bibliography. These formal writing assignments must be correct in grammar, spelling, punctuation, and documentation. Students will have access to specific writing prompts for each of the formal writing assignments via Blackboard.

**B) Quizzes (50 points each – 4 total)**

Throughout the eight-week semester, students will be asked to take quizzes over assigned reading material. These quizzes are worth 20% of the total grade for this course and will require students to demonstrate preparedness and comprehension for the required reading assignments.

**C) Discussion Posts (25 points each – 4 total)**

As we read various works of short fiction and poetry, students will be required to submit discussion posts in which they consider specific elements of the text (examples: characters, narration, setting, imagery, etc.). Discussion posts must be at least 300 words. Students will be provided with prompt questions for each assigned discussion post.

**D) Informal Assignments (20 points each – 5 total)**

Students will be required to complete several informal writing and research-based assignments throughout the eight-week semester. These assignments are scheduled and designed to assist students through the reading, researching, and writing processes. All informal assignments will be submitted through Blackboard.

In addition to these other modes of assessment, students are also expected to participate in the class by commenting on discussion posts. Your comments must illustrate critical thinking and genuine consideration for the topic upon which you are commenting. “I agree” or “Good job” are not acceptable comments.
X. **Academic Integrity**

It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalogue states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalogue also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy can be found in the UA-PTC code of conduct.

Plagiarism is the use of others’ ideas without properly giving credit. Plagiarism may be intentional or unintentional, but it is never acceptable. Blatant plagiarism (such as copying and pasting from an outside source without crediting said source, or rephrasing specific ideas from a source without citing) may result in failure of the assignment or the entire class; accidental plagiarism will result in a full revision of the plagiarized assignment.

XI. **Accommodation Policy**

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Coordinator of Disability Services in Counseling Services (501-812-2220 or www.pulaskitech.edu) prior to the semester of planned enrollment, and must provide recent documentation of medical, educational, and/or psychological records.

Students who need accommodations should inform the instructor at the beginning of the course. Accommodations will only be provided if the instructor receives a letter of approved accommodations from the Coordinator of Disability Services. Failure to provide sufficient notification may result in a delay of services.

XII. **Sexual Misconduct**

No person at Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Dean of Students
Campus Center Building Room 212
501-812-2756
manderson@pulaskitech.edu

Additional information, including the UA-PTC sexual assault policy, procedures, and resources may be found online at http://www.pulaskitech.edu/sexual_misconduct_awareness/.
XIII. Course Evaluations
Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

XIV. Information Literacy
UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

XV. Course Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Assignment/Activity</th>
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<tbody>
<tr>
<td>Unit 1: Mon, 1/15 – Sun, 1/21</td>
<td>Course introduction; Read pg 1-10 in Norton&lt;br&gt;Due Sun, 1/21 by 11:59pm: Quiz 1 and Discussion post 1 (to stay enrolled)</td>
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<tr>
<td>Unit 2: Mon, 1/22 – Sun, 2/4</td>
<td>Read pgs 57-65, 110-114 in Norton; Read Hemingway’s <em>Hills Like White Elephants</em>, Jamaica Kincaid’s <em>Girl</em>, Flannery O’Connor’s <em>A Good Man is Hard to Find</em>&lt;br&gt;Due Sun, 2/4 by 11:59pm: Quiz 2; Discussion post 2</td>
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<tr>
<td>Unit 3: Mon, 2/5 – Sun, 2/18</td>
<td>Read Paper 1 assignment sheet; pgs 64 – 67 and 126-145 in Little DK; submit thesis and chosen direct quotes&lt;br&gt;Due Sun, 2/18 by 11:59pm: Paper 1, complete with Work Cited page</td>
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<tr>
<td>Unit 4: Mon, 2/19 – Sun, 3/4</td>
<td>Read pgs 130-137, 164-170, 213-218 in Norton; Read Chopin’s <em>Story of An Hour</em>, Updike’s <em>A&amp;P</em>, Danticat’s <em>A Wall of Fire Rising</em>&lt;br&gt;Due Sun, 3/4 by 11:59pm: Quiz 3; Discussion post 3</td>
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<tr>
<td>Unit 5: Mon, 3/5 – Sun, 3/18</td>
<td>Read Paper 2 assignment sheet; pgs 28-32 and 54-64 in Little DK; submit citation for outside source and thesis&lt;br&gt;Due Sun, 3/18 by 11:59pm: Paper 2, complete with Works Cited page</td>
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<tr>
<td>Unit 6: Mon, 3/19 – Sun, 4/1</td>
<td>Read 476-482, 492-508 in Norton; Read the following poems: pgs 487 (Wheatley), 569-570 (Roethke), 521 (Brooks), 715-716 (Hughes), 724-725 (Piercy), 734-735 (Randall)&lt;br&gt;Due Sun, 4/1 by 11:59pm: Quiz 4; Discussion post 4</td>
</tr>
<tr>
<td>Unit 7: Mon, 4/2 – Sun, 4/15</td>
<td>Read Paper 3 assignment sheet; pgs submit thesis and citations for outside sources&lt;br&gt;Due Sun, 4/15 by 11:59pm: Paper 3, complete with Works Cited page</td>
</tr>
<tr>
<td>Unit 8: Mon, 4/16 – Sun, 4/29</td>
<td>Read Final Paper assignment sheet; Read Annotated Bibliography assignment sheet; pgs 60-61 in Little DK; submit topic for Final Paper&lt;br&gt;Due Sun, 4/29 by 11:59pm: Annotated Bibliography</td>
</tr>
</tbody>
</table>

**Disclaimer:** This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.
XVI. Plagiarism

It is expected that all writing that you submit in a class is your own original work, and that any sources of information that you consult are fully cited and properly integrated into your writing.

Regardless of intent, any paper that contains any form of plagiarism will earn a 0% for the assignment. Most plagiarism is accidental and results from mishandling of research or inadequate citations. Examples of accidental plagiarism include:

- word-for-word copying from any source without the use of quotation marks;
- failure to completely cite all quoted, summarized, or paraphrased material from a presented source;
- improper paraphrasing (i.e., paraphrased information that retains the grammatical structure and/or vocabulary of the original source).

In the case that any student plagiarizes information with the intent of cheating on a writing assignment, the instructor may choose a more severe penalty at their discretion. Examples of blatant plagiarism include:

- submitting any amount of material from the Internet or another outside source as if it is the student’s original composition;
- copying material from a source with no attempt at using quotation marks and/or citation of the source;
- paraphrasing material from a source with no attempt at documentation of the source;
- reuse of material from previous classes without the instructor’s express permission;
- simultaneously using material from another class without the permission of both instructors involved;
- buying papers;
- letting others write part or all of a paper; and
- all other instances in which the student attempts to circumvent creating an original composition for that assignment and/or attempts to deceive the audience about the sources used when composing the assignment.

You should review the information about plagiarism in textbooks and the Academic Integrity Policy in the UA-PTC Student Handbook, as it is your responsibility to demonstrate good scholarship in your writing.
XVII. Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for Kate Evans Earney’s class at UA-Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

Semester ______________

Date ______________

Print name ______________________________

Signature ______________________________

Email address ______________________________

(please use your UA-PTC email address)

Telephone ______________________________