Course Syllabus
ENGL 1312
English Composition II
Spring 2018

I. Instructor Information
Name: Logan M. Oliver
Office: CHARTS 416
Telephone: 501-690-3079
Office hours: MW 8:15-9:15 AM
           TR 9:30-10:30 AM
Mailbox location: CHARTS Office (4th Floor)
Email: loliver@uaptec.edu

II. Catalog Description
3 Credit Hours (3 hours lecture per week)

Further study of principles and techniques of expository and persuasive composition, analysis of texts, research methods, and critical thinking.

PREREQUISITE: Completion of English 1311 (or an equivalent course) with a grade of “C” or better.

III. Course Resources
Required textbooks:


IV. Institutional Learning Outcomes
UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website:
http://www.pulaskitech.edu/sla/mission.asp

V. Department/Program Learning Outcomes
The English department, consistent with the College’s mission and the Division’s objectives, encourages the success of its students in all technical fields and academic disciplines by promoting:
1. Critical and creative thought
2. Effective argumentation with a focus on tone, purpose and audience
3. Academic Integrity
4. Independent thinking and learning
5. Written communication on a collegiate level
6. Exposure to various cultures and subcultures
7. The influence of culture on individuals and their work
8. Collaborative study and writing

VI. Course Outcomes
The student will demonstrate an advanced application of outcomes expected in ENGL 1311:

1. Respond appropriately to various rhetorical situations, purposes, and audiences
2. Use writing and reading for inquiry, learning, thinking, and communicating
3. Integrate original ideas with those of others
4. Develop flexible strategies for generating, revising, editing, and proof-reading
5. Use collaborative writing processes
6. Demonstrate knowledge of structure, paragraphing, tone, mechanics, syntax, grammar, and documentation

Composition II continues English Composition I’s focus. In English Composition II, students practice methods of drafting, including how to create a thesis and how to support and develop that thesis in a focused, thorough, and stylistically appropriate essay that demonstrates awareness of audience and the conventions of medium and genre. The class will focus on writing strategies such as invention, arrangement, drafting, and revision, including teamwork with the instructor and/or classmates in the writing process, fluency issues such as the use of transitions, and the correction of major usage errors. The class requires students to read texts critically and to practice good scholarship through the conventions of style and documentation. Students practice integrating summary, paraphrase, and quotation into their own original compositions. Students write a minimum of fifteen pages of formal writing to be divided among assignments, including a research paper that incorporates material from quality sources.

VII. Attendance Policy
Agencies granting financial assistance may be notified of the violation of the attendance policy by students receiving financial aid.

Attendance is taken starting the first day of the semester, with the exception of students who enroll after classes have started. Teachers have the right to count students as absent if they arrive late to class, leave class early, or go in and out of the classroom during class time. Teachers have the right to lower a student’s grade based on excessive absences.

Any student who misses two consecutive weeks of class may be administratively withdrawn from the class.

Any student who does not class within the first two weeks of class will be considered a “no show” according to the campus attendance policy and will be reported as such and dropped from the class.

Teachers have the right to enforce UA-PTC’s administrative drop policy for days of consecutive nonattendance. Such particulars as determined by the instructor are detailed in the paragraph below.

Consistent attendance is critical to the successful completion of this course. Students who are absent miss important information from lectures, class discussions, handouts and assessments, and can easily fall behind on the material. Students will be dropped after two consecutive weeks of classes. If there are excessive absences that are not consecutive, the rules below apply:

MW or TR classes are allowed 6 total absences. Students are dropped on the 7th absence.

M, T, W, or R classes are allowed 3 total absences. Students are dropped on the 4th absence.

(Please make sure that you follow this closely.)

There are no “Excused” absences. No late work will be accepted unless conditions are discussed and agreed upon by instructor BEFORE the original deadline.

VIII. Classroom Policies
The UA-PTC Catalogue rules and regulations will be enforced in this class at all times.

Please consult the following website for more information:
http://www.pulaskitech.edu/admission/web_catalog/

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

The PTC Student Handbook rules and regulations will be enforced in this class at all times. Professional behavior is required. Punctual attendance and intelligent
participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

*Participation helps determine borderline grades. Participation points will be deducted for inappropriate behavior including but not limited to private conversations, text messaging, cell phone/pager interruptions, sleeping in class, doing work for other classes during our class time, going in and out of the classroom, and not being prepared for class. If your behavior is disruptive, you will receive a warning. If the disruption persists, you will be asked to leave class, and you will be counted as absent. More severe disruptions warrant no warning.*

The Pulaski Technical College Student Handbook rules and regulations will be enforced in this class at all times. These policies are in force to ensure a respectful learning climate for you and your classmates.

*Cell Phones and other Electronic Devices:* Talking or texting during class is disrespectful and interferes with learning. Please silence or put your phones on vibrate. I will give everyone a couple of minutes in class to take a break and use your phone in any way you see fit. Other than that, students who are using their phones without permission from the instructor will be asked to leave class for the day. Those students may return the next class period. Texting is NOT tolerated in class.

*When a student must keep the phone on for an expected emergency call, that student must excuse himself from the class before taking a call or answering a text. The student should notify the instructor of the expected call.*

*Late Arrival to Class or Leaving Class Early:* You are expected to arrive in class prepared and on time and to stay for the entire class period. Arriving late and leaving early will count towards your allotted absences. After three instances of arriving late or leaving class early, an absence will be recorded.

*Late Work:* There will be no make-up work or exams. Quizzes will be given at the very beginning of class. Students who are late and miss the quiz will not be allowed to make it up. Homework will be taken up at the beginning of class. If an assignment is turned in 1 minute after the class time begins, it will not be accepted. If you are not present in class when homework is taken up, it will not be accepted. There is no exception to this rule.

*Food and Drinks in the Classroom:* Snack foods and drinks are permitted in the classrooms unless there are computers present in the room. Please don’t bring a whole meal to eat in class. DON’T SMACK! EVER!

*Children are not allowed in the classroom and cannot be left unsupervised on campus.*

*Lab Policies:* All classroom policies also apply to the lab with the exception of the Food and Drink Policy. No food or drinks will be allowed in labs. In addition, while
in the lab, students should work only on the material assigned. Visiting websites other than directed to by the instructor is prohibited.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations.

IX. Grading
Letter grades will be based on the following scale:

<table>
<thead>
<tr>
<th>Percentage Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>90 to 100%</td>
<td>A</td>
</tr>
<tr>
<td>80 to 89%</td>
<td>B</td>
</tr>
<tr>
<td>70 to 79%</td>
<td>C</td>
</tr>
<tr>
<td>60 to 69%</td>
<td>D</td>
</tr>
<tr>
<td>0 to 59%</td>
<td>F</td>
</tr>
</tbody>
</table>

Homework/Classwork/Participation 20%
Essays 50%
Final Exam 30%

The instructor will only grade essays that are turned in electronically on Blackboard. Only essays that meet the full length requirement will be accepted.

If a student has not discussed an absence with the instructor and been granted permission to make up missed work, there will be no chance to do so.

X. Academic Integrity
It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalogue states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalogue also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy can be found in the UA-PTC code of conduct.

Any student found to have plagiarized intentionally will be awarded a 0% F for the course.
Any student who plagiarizes unintentionally will be assigned a 0% F for the assignment, and extra tutoring outside of class that must be completed in order to be eligible to pass the class. Any assignments associated with the tutoring must be completed along with all the requirements for the Comp I course.

XI. Accommodation Policy
Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Coordinator of Disability Services in Counseling Services (501-812-2220 or www.pulaskitech.edu) prior to the semester of planned enrollment, and must provide recent documentation of medical, educational, and/or psychological records.

Students who need accommodations should inform the instructor at the beginning of the course. Accommodations will only be provided if the instructor receives a letter of approved accommodations from the Coordinator of Disability Services. Failure to provide sufficient notification may result in a delay of services.

XII. Sexual Misconduct

No person at Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Dean of Students
Campus Center Building Room 212
501-812-2756
manderson@pulaskitech.edu

Additional information, including the UA-PTC sexual assault policy, procedures, and resources may be found online at http://www.pulaskitech.edu/sexual_misconduct_awareness/.

XIII. Course Evaluations

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

XIV. Information Literacy

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills.
to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

**XV. Course Schedule**

**WEEK 1-SYLLABUS AND INTRODUCTIONS**

**INTRODUCTION TO LITERATURE**

p. 1-10

**WEEK 2-FICTION**

Plot p. 57-66
Conflict and 5 Parts of Plot (Exposition, Rising Action, Climax [turning point], Falling Action, and Conclusion)
“Where are You Going, Where Have You Been?” p. 94 Joyce Carol Oates

Narration and Point of View p. 110-115
3rd-Person, First-Person, Second-Person, and Narrator vs. Implied Author
“The Cask of Amontillado” p. 115-121 Edgar Allan Poe
“Girl” p. 127-129 Jamaica Kincaide

**WEEK 3-Character** p. 130-138
Heroes and Villains/Protagonists and Antagonists, Major vs. Minor, Flat vs. Round, Static vs. Dynamic, and Characterization
“Love Medicine” p. 289-308 Louise Erdrich

**WEEK 4-Setting** p. 164-171
Temporal and Physical, General and Particular, Functions, Vague and Vivid, and Traditional Expectations
“Volar” p. 203-206 Judith Ortiz Cofer
Writing About Setting-Sample Essay p. 207-212

Symbol and Figurative Language p. 213-218
Literary Symbolism, Traditional Symbols and Archetypes, Allegory and Myth, Figures of Speech, and Interpretation
“The Birthmark” p. 219-233 Nathaniel Hawthorne

**WEEK 5-Theme** p. 249-253
Singular or Plural, Idea vs. Topic or Subject, General Idea, Moral, and Tips for Identification
“The Grasshopper and the Bell Cricket” p. 275-278 Yasunari Kawabata
“The Story of an Hour” p. 287-289 Kate Chopin
“A Rose for Emily” p. 308-316 William Faulkner
“The Yellow Wallpaper” p. 316-330 Charlotte Perkins Gilman
“A Very Old Man with Enormous Wings” p. 362-368

**WEEK 6-Assign Essay 1**
THE WRITING PROCESS  

p. 1279-1294

ELEMENTS OF THE ESSAY  
The Literature Essay p. 1255-1269  
Paraphrase, Summary, and Description p. 1250-1254

WRITING WITH SOURCES  
p. 1303-1307  
Quotation, Citation, and Documentation p. 1308-1339

WEEK 7-Essay 1 Due  

POETRY  
Reading, Responding, and Writing p. 476-493

WEEK 8-Speaker p. 509-518  
Situation and Setting p. 524-531

WEEK 9-Theme and Tone p. 546-559  
Language: Word Choice and Order p. 566-574

WEEK 10-Visual Imagery and Figures of Speech p. 577-585  
Symbol p. 592-603

WEEK 11-Sounds of Poetry p. 609-623  
Internal Structure p. 633-645

WEEK 12-External Form p. 655-672  
Sample Essay p. 679-684

WEEK 13-Assign Essay 2  
"Stopping By Woods on a Snowy Evening" p. 712  
"Harlem" p. 715  
"Barbie Doll" p. 724

DRAMA  
Reading, Responding, and Writing (Trifles included) p.768-799

WEEK 14- Essay 2 Due  
Elements of Drama p. 800-811  
Character; Plot and Structure; Stages, Sets, and Setting; Tone, Language, and Symbol; 
and Theme  
Fences p. 873-935

WEEK 15-Assign FINAL EXAM RESEARCH ESSAY  
p. 1303-1307
WEEK 16
Workshop
Peer Evaluation

FINAL EXAM WEEK
Final Exam Research Essays Due

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule (dates and readings) as necessary.

Final Exam Schedule: December 9-15

XVI. Plagiarism
It is expected that all writing that you submit in a class is your own original work, and that any sources of information that you consult are fully cited and properly integrated into your writing.

Regardless of intent, any paper that contains any form of plagiarism will earn a 0% for the assignment. Most plagiarism is accidental and results from mishandling of research or inadequate citations. Examples of accidental plagiarism include:
- word-for-word copying from any source without the use of quotation marks;
- failure to completely cite all quoted, summarized, or paraphrased material from a presented source;
- improper paraphrasing (i.e., paraphrased information that retains the grammatical structure and/or vocabulary of the original source).

In the case that any student plagiarizes information with the intent of cheating on a writing assignment, the instructor may choose a more severe penalty at their discretion. Examples of blatant plagiarism include:
- submitting any amount of material from the Internet or another outside source as if it is the student’s original composition;
- copying material from a source with no attempt at using quotation marks and/or citation of the source;
- paraphrasing material from a source with no attempt at documentation of the source;
- reuse of material from previous classes without the instructor’s express permission;
- simultaneously using material from another class without the permission of both instructors involved;
- buying papers;
- letting others write part or all of a paper; and
- all other instances in which the student attempts to circumvent creating an original composition for that assignment and/or attempts to deceive the audience about the sources used when composing the assignment.
You should review the information about plagiarism in textbooks and the Academic Integrity Policy in the UA-PTC Student Handbook, as it is your responsibility to demonstrate good scholarship in your writing.
XVII. Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for Mr. Oliver’s Composition II class at UA-Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

Semester

Date

Print name

Signature

Email address (please use your UA-PTC email address)

Telephone