Instructor Information

Instructor: Mark S. Barnes, Jr.
Office: CHARTS 440
Mailbox: CHARTS 4th floor office
Hours: By appointment
Phone: (217)898-2262 [call or text M-F, 8:00 am – 5:00 pm]
Email: mbarnes@uaptc.edu

*All emails and telephone calls will receive a response within two business days.

Chair: Logan Oliver 501-812-6060 loliver@uaptc.edu
Dean: Christy Oberste 501-812-2869 coberste@uaptc.edu

*If your emails and telephone calls do not receive a response within two business days, the appropriate chain of command is above.

Course Information

Catalog Description
3 Credit Hours (3 hours lecture per week)

This course offers further study of principles and techniques of expository and persuasive composition, analysis of texts, research methods, and critical thinking.

PREREQUISITE: Completion of English 1311 (or an equivalent course) with a grade of “C” or better, and one of the following requirements:

- A score of 19 or above on the Reading section of the ACT
- A score of 78 or above on the ACCUPLACER Reading Comprehension Placement test
- A score of 83 or above on the COMPASS Reading Placement
- Completion of READ 0300 (Foundations of Literacy) with a grade of “C” or better

Course Materials


Mission Statement

University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.
Institutional Learning Outcomes and General Education

UA-P TC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website: https://uaptc.edu/sla

Department / Program Learning Outcomes

The Languages and Communication Department, consistent with the College’s mission and the Division’s objectives, encourages the success of its students in all technical fields and academic disciplines by promoting:

1. Critical and creative thought
2. Effective argumentation with a focus on tone, purpose and audience
3. Academic Integrity
4. Independent thinking and learning
5. Written communication on a collegiate level
6. Exposure to various cultures and subcultures
7. The influence of culture on individuals and their work
8. Collaborative study and writing

Student Learning / Course Outcomes

ACTS #ENGL 1023

The student will:

1. Respond appropriately to various rhetorical situations, purposes, and audiences
2. Use writing and reading for inquiry, learning, thinking, and communicating
3. Integrate original ideas with those of others
4. Develop flexible strategies for generating, revising, editing, and proof-reading
5. Use collaborative writing processes
6. Demonstrate knowledge of structure, paragraphing, tone, mechanics, syntax, grammar, and documentation

Composition II continues English Composition I’s focus. In English Composition II, students practice methods of drafting, including how to create a thesis and how to support and develop that thesis in a focused, thorough, and stylistically appropriate essay that demonstrates awareness of audience and the conventions of medium and genre. The class requires students to read texts critically and to practice good scholarship through the conventions of style and documentation. Students practice integrating summary, paraphrase, and quotation into their own original compositions. Students write a minimum of fifteen pages of formal writing to be divided among assignments, including a research paper that incorporates material from quality sources.

Policies

Report a Complaint or Concern

UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint

UA-PTC Attendance Policy

Education at UA-PTC requires students’ active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

Departmental Attendance Policy

Because this is an online class, your attendance is based on the work you complete. Merely logging into Blackboard is not enough – to be counted as having attended class, you have to complete assignments. For the purposes of financial aid reporting, PTC requires that all students complete at least one assignment before the official roster certification date (usually the beginning of the second week of class) or they will be dropped from the class. There are a couple of assignments available for you to complete to satisfy this requirement, so make sure to complete them before the posted due date.

If you do not submit anything for more than 2 weeks, based on UA-PTC policy, I have the right to drop you from the class for non-attendance. This class is designed so that you should be working on something every week until the end, so if you are keeping up with scheduled assignments, this should never be an issue.
I have been a student myself, and I understand extenuating circumstances. If you have a situation that keeps you from being able to participate in the class, and you communicate with me about it, we can most likely work something out to keep you from falling behind in your work. If I don’t hear from you, there is nothing I can do.

**Course Policies**

The UA-PTC Catalog rules and regulations will be enforced in this course at all times. Please consult the following website for more information: [https://www.uaptc.edu/catalog](https://www.uaptc.edu/catalog)

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

**Online Communication and Assignments**

Since this is an online class, we will be using the Internet almost exclusively for communication. I encourage you to check your PTC email and Blackboard several times every week to stay abreast of assignments, to keep up with any class news or announcements, and to check the Cultural Event calendar. If you don’t have a reliable home Internet connection, be sure to make time to access the Internet elsewhere (the PTC Library and computer labs are a great resource).

**Deadlines**

This course is designed so that each assignment builds on the knowledge and skills acquired in previous assignments and study. If you fall behind in your work, it can be easy to get overwhelmed trying to catch up. I strongly recommend that you complete each assignment by the date stated in its deadline.

I accept late work until the last day of exams. After that date, no more work may be submitted. All late work will receive a 10% grade penalty.

**Mutual Respect and Differences of Opinion**

Everyone has opinions, and not everyone in this class will agree 100% of the time. Freedom of expression is one of the founding principles of the country in which we live and will be observed in our class. If you disagree with anything written or said by the instructor, another student, or contained in the texts we read, you are allowed and even encouraged to voice your disagreement, but it must be done in a respectful manner and only after considering what the other person has to say. I will not tolerate any harassment in or outside of this class based on our physical differences or our differences of opinion. If you fail to treat anyone in the class with respect, you will be given one warning. If this behavior continues, you will be removed from the class. If any subjects covered in class offend you, you have the right to voice your disapproval and abstain from the assignment; however, this will affect your grade.
Grading Policy

Letter grades will be based on the following scale:

- 90 to 100%   A
- 80 to 89%    B
- 70 to 79%   C
- 60 to 69%   D
- 0 to 59%    F

The following chart is a breakdown of the percentage value of each assignment in the class:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Total Points Possible</th>
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</table>
| Essays                                | Essay 1: 10%  
|                                       | Essay 2: 20%  
|                                       | Final Essay: 30%                |
| Quizzes and short writing assignments | 4% each (10 total)               |
| Cultural events (optional)            | 3% each                          |

The chart above is only a list of the total possible points for each assignment type. The actual amount of points you earn will be based on your success in meeting or exceeding the requirements for an assignment. Requirements for each assignment type will differ: some of these requirements can be found in this syllabus, while the rest will be published elsewhere on Blackboard.

Grade Questions or Disputes

If you ever disagree with a grade I have given you for an assignment, give yourself at least a day to read back over your work, my comments, and any related course materials before bringing it to me. Your best bet is to email me, give me a call, or set up a time to come and meet me so that we can sit down and discuss your grade at length. This will give us plenty of time to go over your work in detail.

Assignments

Over the course of this semester, I will be asking you to complete a number of different kinds of assignments as a way of learning and practicing new skills, honing your reading and writing abilities, and assessing your progress toward the course objectives. Your success in completing these assignments will depend on the amount of time and thought that you put into your work and will determine your overall success in the class. Below are descriptions of the kinds of assignments you will come across in this class.
Quizzes and Short Writing Assignments

This being an English class, I hope you came prepared to read. During the semester, you should always be reading something new, and I'll expect you to be ready to write intelligently and in depth about whatever I've asked you to read. To help you with this, I'll be asking you to complete short, informal writing exercises and quizzes. Sometimes these assignments may be as simple as taking notes and highlighting interesting passages; other times, I may expect you to write a few paragraphs in response to what you've read.

Quizzes and short writing will be worth 4% of your final grade per assignment, which may not seem like a lot in comparison with other assignments, but they add up quickly, and skipping them will ultimately hurt your chances at a good final grade.

The following chart shows the criteria I use to grade these assignments:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion</td>
<td>Follow all of the instructions for the assignment and respond thoroughly, using complete sentences and paragraphs.</td>
<td>60%</td>
</tr>
<tr>
<td>Organization</td>
<td>Organize your ideas consistently and logically.</td>
<td>20%</td>
</tr>
<tr>
<td>Mechanics</td>
<td>Proofread your writing, avoiding any spelling, grammar, or punctuation errors.</td>
<td>20%</td>
</tr>
</tbody>
</table>

Essays

Again, since this is an English class, you will be expected to write extensively throughout the semester. This writing will take several forms, but the most important will be your essays. Detailed instructions, requirements, grading criteria, and samples for each essay will be made available on Blackboard. If you want to be successful in this class, you need to follow these guidelines closely.

Good writing involves extensive revision. To that end, I will be conducting optional rough draft workshops for each essay, which will allow you to receive live feedback on your work. These workshops will be conducted online at specific times, so pay attention to the announcements on Blackboard. I will also give you the opportunity to revise and resubmit essays that have already been graded to receive a higher grade. **In order to be allowed to resubmit an essay, the essay must be complete and must be turned in on time.**

You will be submitting all of your work electronically through Blackboard. **All essays must be submitted as a file attachment, and due to software limitations, you may use ONLY the following file formats when submitting essays: .pdf, .doc, .docx, or .rtf.** Other formats may not be compatible with my computer, meaning I won’t be able to grade them. If an essay is submitted in a format other than those listed, it will not be counted, and you'll have to resubmit it, which is a hassle for both of us and can lead to delays in your work being graded.
Cultural Events

There are a great number of cultural events that happen on campus and around Central Arkansas every semester: poetry readings, plays, musical performances, art shows, political rallies and protests, etc. As a graded assignment in this class, you may attend and write about up to four such events. Each event that you attend and write about will earn you up to 30 points toward your final grade. These assignments are not required in order to pass the class but can be a great way to boost your score if needed. I maintain a calendar that lists some of these events, which you can find on Blackboard with detailed instructions for these assignments. Because I often am not aware of events happening in the area, please let me know if you know of an event that is not listed on the calendar, and I will make sure to add it.

* Instructors have one week to provide feedback and post grades for all assignments unless otherwise noted by a departmental policy that has been approved by the Dean of the School.
**English faculty have two weeks to provide feedback and post grades for papers 1000 words or more.

In an online class, eligibility for Financial Aid is based on student participation. Logging into the course does not constitute participation. For purposes of roster certification, students must complete a gradable attendance artifact.

Academic Integrity

It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalog states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalog also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy is in the UA-PTC code of conduct.

Plagiarism

It is expected that all writing that you submit in a class is your own original work, and that any sources of information that you consult are fully cited and properly integrated into your writing.

Regardless of intent, any paper that contains any form of plagiarism will earn a 0% for the assignment. Most plagiarism is accidental and results from mishandling of research or inadequate citations. Examples of accidental plagiarism include:

- word-for-word copying from any source without the use of quotation marks;
- failure to completely cite all quoted, summarized, or paraphrased material from a presented source;
- improper paraphrasing (i.e., paraphrased information that retains the grammatical structure and/or vocabulary of the original source).
In the case that any student plagiarizes information with the intent of cheating on a writing assignment, the instructor may choose a more severe penalty at their discretion. Examples of blatant plagiarism include:

- submitting any amount of material from the Internet or another outside source as if it is the student's original composition;
- copying material from a source with no attempt at using quotation marks and/or citation of the source;
- paraphrasing material from a source with no attempt at documentation of the source;
- reuse of material from previous classes without the instructor's express permission;
- simultaneously using material from another class without the permission of both instructors involved;
- buying papers;
- letting others write part or all of a paper; and
- all other instances in which the student attempts to circumvent creating an original composition for that assignment and/or attempts to deceive the audience about the sources used when composing the assignment.

You should review the information about plagiarism in textbooks and the Academic Integrity Policy in the UA-PTC Student Handbook, as it is your responsibility to demonstrate good scholarship in your writing.

**Accommodation Policy**

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student's responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

**Student Code of Conduct**

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog. [https://www.uaptc.edu/docs/default-source/course-catalog/2018-19-academic-catalog.pdf?sfvrsn=998b87d7_2](https://www.uaptc.edu/docs/default-source/course-catalog/2018-19-academic-catalog.pdf?sfvrsn=998b87d7_2)
Sexual Misconduct

No person at UA-Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Director of Student Life and Leadership
Campus Center Building Room 216
501-812-2756
manderson@uaptc.edu

Course Evaluations

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

Information Literacy

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

Tentative Course Schedule

<table>
<thead>
<tr>
<th>Dates</th>
<th>Topic</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/15-8/19</td>
<td>Introductions</td>
<td>“Introduce Yourself” discussion board; course agreement</td>
</tr>
<tr>
<td>8/20-8/26</td>
<td>Close reading</td>
<td>Close reading practice</td>
</tr>
<tr>
<td>8/27-9/2</td>
<td>Writing about literature</td>
<td>Essay 1 rough draft</td>
</tr>
<tr>
<td>9/3-9/9</td>
<td>Writing about literature (continued)</td>
<td>Essay 1</td>
</tr>
<tr>
<td>9/10-9/16</td>
<td>Researching a topic</td>
<td>Discussion of “Sonny’s Lettah”</td>
</tr>
<tr>
<td>9/17-9/23</td>
<td>Poetry analysis</td>
<td>Discussion of “Barbie Doll”</td>
</tr>
<tr>
<td>9/24-9/30</td>
<td>Poetry analysis (continued)</td>
<td>Discussion of “Dulce Et Decorum Est”; Essay 2 rough draft</td>
</tr>
<tr>
<td>10/1-10/7</td>
<td>Essay work week</td>
<td>Essay 2</td>
</tr>
<tr>
<td>Date</td>
<td>Topic</td>
<td>Notes</td>
</tr>
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<tr>
<td>10/8-10/14</td>
<td>Fiction analysis</td>
<td>Discussion of “Girl”</td>
</tr>
<tr>
<td>10/15-10/21</td>
<td>Fiction analysis (continued)</td>
<td>Discussion of “The Cask of Amontillado”</td>
</tr>
<tr>
<td>10/22-10/28</td>
<td>Fiction analysis (continued)</td>
<td>Discussion of “Recitatif”</td>
</tr>
<tr>
<td>10/29-11/4</td>
<td>Drama analysis</td>
<td></td>
</tr>
<tr>
<td>11/5-11/11</td>
<td>Drama analysis (continued)</td>
<td></td>
</tr>
<tr>
<td>11/12-11/18</td>
<td>Drama analysis (continued)</td>
<td>Discussion of “A Raisin in the Sun”</td>
</tr>
<tr>
<td></td>
<td></td>
<td>final essay rough draft</td>
</tr>
<tr>
<td>11/19-11/25</td>
<td>Fall Break</td>
<td></td>
</tr>
<tr>
<td>11/26-12/2</td>
<td>Catch up week</td>
<td></td>
</tr>
<tr>
<td>12/3-12/9</td>
<td>Essay work week</td>
<td>Final essay</td>
</tr>
<tr>
<td>12/10-12/14</td>
<td>Finals week</td>
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</tbody>
</table>

**Final Exam Schedule:** There is no final exam for this class. Your final essay will serve as your final assessment.

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.