Instructor Information

Instructor: Shannon Clowney
Office: CHARTS Adjunct Office
Mailbox: CHARTS
Hours: By Appointment Only
Phone: 501-837-5462
Email: sclowney@uaptc.edu

*All emails and telephone calls will receive a response within two business days.

Chair: Logan Oliver 501-812-6060 loliver@uaptc.edu
Dean: Christy Oberste 501-812-2869 coberste@uaptc.edu

Course Information

This course meets online.

Catalog Description

3 Credit Hours (3 hours lecture per week)

This course offers further study of principles and techniques of expository and persuasive composition, analysis of texts, research methods, and critical thinking.

PREREQUISITE: Completion of English 1311 (or an equivalent course) with a grade of "C" or better, and one of the following requirements:

- A score of 19 or above on the Reading section of the ACT
- A score of 78 or above on the ACCUPLACER Reading Comprehension Placement test
- A score of 83 or above on the COMPASS Reading Placement
- Completion of READ 0300 (Foundations of Literacy) with a grade of "C" or better

Course Materials


Mission Statement
University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.

**Institutional Learning Outcomes and General Education**

UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website: [https://uaptc.edu/sla](https://uaptc.edu/sla)

**Department / Program Learning Outcomes**

The Languages and Communication Department, consistent with the College’s mission and the Division’s objectives, encourages the success of its students in all technical fields and academic disciplines by promoting:

1. Critical and creative thought
2. Effective argumentation with a focus on tone, purpose and audience
3. Academic Integrity
4. Independent thinking and learning
5. Written communication on a collegiate level
6. Exposure to various cultures and subcultures
7. The influence of culture on individuals and their work
8. Collaborative study and writing

**Student Learning / Course Outcomes**

**ACTS #ENGL 1023**

The student will:

1. Respond appropriately to various rhetorical situations, purposes, and audiences
2. Use writing and reading for inquiry, learning, thinking, and communicating
3. Integrate original ideas with those of others
4. Develop flexible strategies for generating, revising, editing, and proof-reading
5. Use collaborative writing processes
6. Demonstrate knowledge of structure, paragraphing, tone, mechanics, syntax, grammar, and documentation

Composition I focuses on communicating ideas clearly. Students practice methods of drafting, including how to create a thesis and how to support and develop that thesis in a focused, thorough, and stylistically appropriate essay that demonstrates awareness of audience and the conventions of medium and genre. The class will focus on writing strategies such as invention, arrangement, drafting, and revision, including teamwork with the instructor and/or classmates in the writing process, fluency issues such as the use of transitions, and the correction of major usage errors. The class requires students to read texts critically and to practice good scholarship through the conventions of style and documentation. Students practice integrating summary, paraphrase, and quotation into their own original compositions. Students write a minimum of fifteen pages of formal writing to be divided among at least four major compositions that address higher-order critical thinking skills (evaluation, analysis, and synthesis), including a research paper that incorporates material from quality sources.

Policies

Report a Complaint or Concern

UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint

UA-PTC Attendance Policy

Education at UA-PTC requires students' active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

Departmental Attendance Policy

Attendance is taken starting the first day of the semester, with the exception of students who enroll after classes have started. Teachers have the right to count students as absent if they arrive
late to class, leave class early, or go in and out of the classroom during class time. Teachers have the right to lower a student’s grade based on excessive absences.

Any student who misses two consecutive weeks of class may be administratively withdrawn from the class.

Any student who does not class within the first two weeks of class will be considered a “no show” according to the campus attendance policy and will be reported as such and dropped from the class.

Teachers have the right to enforce UA-PTC’s administrative drop policy for days of consecutive nonattendance. Such particulars as determined by the instructor are detailed in the paragraph below.

Regular class attendance is vital to academic success, and attendance in the course is mandatory. Your participation is required and you cannot participate if you are not here. You are expected to attend each class, to be on time, and to remain until you are dismissed. If you arrive 15 or more minutes late to class, you may be considered absent. Leaving class early will also result in an absence (unless, in the case of emergency, cleared through me before class). Since this course meets only one day a week, you are allowed to miss 2 classes during the semester (missing two classes is the equivalent of two weeks). Any absences after that will lower your overall grade by one letter (for example if you have an A overall in your work, but have 3 absences, your final grade will be a B in the course). Absences are not excused or unexcused, so use your absences wisely.

If you have to miss an excessive number of classes due to extenuating circumstances involving medical emergencies, hospitalization, and/or surgery recovery that could result in your being dropped from class for non-attendance or otherwise negatively affect your academic success in the class, you should contact me as soon as possible to alert me to the situation (or have a family member contact me) to make arrangements for assignments and other missed work and provide a time frame to re-establish regular attendance. In this event, you will be expected to also submit proper documentation to me regarding the extenuating circumstances.

I reserve the right to make decisions regarding excessive absences on a case-by-case basis. My decision will take into account the amount of class and/or assignments missed, the nature of the extenuating circumstances, the documentation offered for the absences, the time period in which I was contacted, the time frame to re-establish regular attendance, and overall performance in the class up to that point. All students will be held to the same policies and requirements regarding late work, class participation, types of assignments, and grading criteria as other students, regardless of extenuating circumstances.

Course Policies
The UA-PTC Catalog rules and regulations will be enforced in this course at all times. Please consult the following website for more information: https://www.uaptc.edu/catalog

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

I expect you to know how to be a good student prior to coming into this class. You are expected to be respectful of others in your classroom behavior. This includes, but is not limited to, the following:

1. Turn off all cell phones/pagers. In case of emergency, please see the instructor before class for arrangements to keep your cell phone on a vibrating setting.

2. Please do not bring visitors, especially children, to class unless you have prior authorization from instructor.

3. Please do not cheat or plagiarize. If you are caught cheating or plagiarizing, you will automatically be given the grade “F” for the assignment and may be assigned a failing grade for the course as well. Any plagiarized paper will receive a zero and the student may be immediately dropped from the class with a final grade of “F”. “Plagiarism” would be noted on the official drop slip. Any evidence of cheating on exams will be handled in the same manner; students will receive a zero on the exam and may be immediately dropped from the class with a final grade of “F”. “Cheating” would be noted on the official drop slip.

4. Please not disturb other students by carrying on private conversations, or adversely affect the learning environment in any other way. If you disturb the learning environment, you will be asked to leave and will, therefore, be counted absent for the day. I reserve the right to define what constitutes “disturbing behavior.”

5. I reserve the right to handle incidents of suspected cheating on a case-by-case basis as I see fit, particularly involving cases of copied homework and/or cheating on exams or quizzes.

The instructor reserves the right to make changes to this syllabus concerning policy changes at any time during the semester. Students will be notified promptly if changes to the syllabus are made and a written addendum will be provided to the student in class.

Grading Policy

Letter grades will be based on the following scale:

90 to 100%  A
80 to 89%   B
<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>C</td>
<td>70 to 79%</td>
<td>60 points</td>
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<tr>
<td>D</td>
<td>60 to 69%</td>
<td>60 points</td>
</tr>
<tr>
<td>F</td>
<td>0 to 59%</td>
<td>0 to 59 points</td>
</tr>
</tbody>
</table>

Major Essay One: 100 points  
Major Essay Two: 100 points  
Major Essay Three: 100 points  
Discussions: 100 points  
Journal Unit One: 50 points  
Journal Unit Two: 50 points  
Exam One: 100 points  
Exam Two: 100 points  
Final Exam: 100 points  
Class Participation: 100 points  

Total points: 900 points  

A: 810 – 900 points  
B: 720 – 809 points  
C: 630 – 719 points  
D: 540 – 629 points  
F: 0 – 539 points  

* Instructors have one week to provide feedback and post grades for all assignments unless otherwise noted by a departmental policy that has been approved by the Dean of the School.  
**English faculty have two weeks to provide feedback and post grades for papers 1000 words or more.  

In an online class, eligibility for Financial Aid is based on student participation. Logging into the course does not constitute participation. For purposes of roster certification, students must complete a gradable attendance artifact.  

Blatant plagiarism will result in a grade of an F on the assignment. Another act of plagiarism will result in failure of the course. Participation in the course is also highly encouraged and worth the weight of one full paper grade.  

**Academic Integrity**
It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalog states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalog also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy is in the UA-PTC code of conduct.

**Plagiarism**

It is expected that all writing that you submit in a class is your own original work, and that any sources of information that you consult are fully cited and properly integrated into your writing.

Regardless of intent, any paper that contains any form of plagiarism will earn a 0% for the assignment. Most plagiarism is accidental and results from mishandling of research or inadequate citations. Examples of accidental plagiarism include:

- word-for-word copying from any source without the use of quotation marks;
- failure to completely cite all quoted, summarized, or paraphrased material from a presented source;
- improper paraphrasing (i.e., paraphrased information that retains the grammatical structure and/or vocabulary of the original source).

In the case that any student plagiarizes information with the intent of cheating on a writing assignment, the instructor may choose a more severe penalty at their discretion. Examples of blatant plagiarism include:

- submitting any amount of material from the Internet or another outside source as if it is the student’s original composition;
- copying material from a source with no attempt at using quotation marks and/or citation of the source;
- paraphrasing material from a source with no attempt at documentation of the source;
- reuse of material from previous classes without the instructor’s express permission;
- simultaneously using material from another class without the permission of both instructors involved;
- buying papers;
- letting others write part or all of a paper; and
- all other instances in which the student attempts to circumvent creating an original composition for that assignment and/or attempts to deceive the audience about the sources used when composing the assignment.

You should review the information about plagiarism in textbooks and the Academic Integrity Policy in the UA-PTC Student Handbook, as it is your responsibility to demonstrate good scholarship in your writing.
Blatant plagiarism will result in a grade of a F on the assignment. Another act of plagiarism will result in failure of the course.

**Accommodation Policy**

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student's responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

**Student Code of Conduct**

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog. [https://www.uaptc.edu/docs/default-source/course-catalog/2018-19-academic-catalog.pdf?sfvrsn=998b87d7_2](https://www.uaptc.edu/docs/default-source/course-catalog/2018-19-academic-catalog.pdf?sfvrsn=998b87d7_2)

**Sexual Misconduct**

No person at UA-Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Director of Student Life and Leadership  
Campus Center Building Room 216  
501-812-2756  
manderson@uaptc.edu

**Course Evaluations**

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

**Information Literacy**
UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

**Tentative Course Schedule**

<table>
<thead>
<tr>
<th>Week</th>
<th>Assignment/Activity</th>
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<tbody>
<tr>
<td>1 August 15th</td>
<td>Welcome/Syllabus Review/ Course Introduction</td>
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<tr>
<td></td>
<td><strong>Homework:</strong> Research the following authors.</td>
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<td></td>
<td><em><strong>Tupac Shakur/ Langston Hughes/ Jamaica Kincaid</strong></em></td>
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<tr>
<td>2 August 20th</td>
<td>Introduction to Literary Analysis using the authors Shakur/Hughes/Kincaid</td>
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<tr>
<td></td>
<td><strong>Homework:</strong> Research the following authors.</td>
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<tr>
<td></td>
<td><em><strong>Ernest Hemingway/Kate Chopin/ James Joyce</strong></em></td>
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<td></td>
<td>Read the following stories in the textbook.</td>
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<td>Stories are also available as uploads online if your version of textbook doesn’t have</td>
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<td></td>
<td>them:</td>
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<td></td>
<td><em>Hills Like White Elephants</em></td>
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<td><em>Story of an Hour</em></td>
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<td></td>
<td><em>Araby</em></td>
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<tr>
<td>3 August 27th</td>
<td>Discussion over readings by Hemingway/Chopin/Joyce</td>
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<tr>
<td></td>
<td><strong>Homework:</strong> Research the following authors.</td>
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<tr>
<td></td>
<td><em><strong>William Faulkner/Joyce Carol Oates</strong></em></td>
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<tr>
<td></td>
<td>Read the following stories in the textbook:</td>
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<tr>
<td></td>
<td><em>Barn Burning</em></td>
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<td></td>
<td><em>Where are you going, Where have you been?</em></td>
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<tr>
<td>4 September 3rd</td>
<td>Discussion over readings by Faulkner/ Oates</td>
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<td></td>
<td><strong>Homework:</strong> Finish all discussion questions for Unit One</td>
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<tr>
<td>5 September 10th</td>
<td>Major Essay One Workshop and MLA exercises</td>
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<td>Date</td>
<td>Event</td>
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<tr>
<td>6 September 17th</td>
<td>Homework: Finalize first draft of your paper!</td>
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<td></td>
<td>MLA Exercises and Peer Review – Rough Draft Workshop</td>
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<tr>
<td>7 September 24th</td>
<td>Final Draft of Essay Due</td>
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<td></td>
<td>Unit One Quiz/ Unit One Journal Due</td>
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<td></td>
<td>Homework: Unit Two Readings: Research the following authors.</td>
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<tr>
<td></td>
<td><em><strong>Flannery O’Connor and ZZ Packer</strong></em> Read the following stories in the</td>
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<tr>
<td></td>
<td>textbook:</td>
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<tr>
<td></td>
<td><strong>A Good Man is Hard to Find pg.</strong></td>
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<tr>
<td>8 October 1st</td>
<td>Discussion of <em>A Good Man is Hard to Find</em> and <em>Good Country People</em></td>
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<td></td>
<td>Homework: Unit Two Readings: <em>Everything that Rises Must Converge</em></td>
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<td></td>
<td>* (Handout) and <em>Brownies</em> <em>(Handout)</em></td>
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<tr>
<td>9 October 8th</td>
<td>Discussion of <em>Everything that Rises Must Converge</em> <em>(Handout)</em> and</td>
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<td></td>
<td><em>Brownies</em> <em>(Handout)</em></td>
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<td></td>
<td>Homework: Unit Two Readings: <em>Gideon</em> <em>(Handout)</em></td>
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<td></td>
<td>Major Essay Two Workshop and MLA exercises</td>
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<tr>
<td>10 October 15th</td>
<td>MLA Exercises and Peer Review – Rough Draft Workshop</td>
</tr>
<tr>
<td>11 October 22nd</td>
<td>Finalize draft of Major Essay Two</td>
</tr>
<tr>
<td>12 October 29th</td>
<td>Final Draft of Major Essay Two Due</td>
</tr>
<tr>
<td></td>
<td>Unit Two Quiz/ Unit Two Journal Due</td>
</tr>
<tr>
<td>13 November 5th</td>
<td>Final Essay Workshop and MLA exercises</td>
</tr>
<tr>
<td>14 November 12th</td>
<td>First draft of paper due</td>
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<tr>
<td>15 November 19th</td>
<td>Second draft of paper due</td>
</tr>
<tr>
<td>16 November 26th</td>
<td>Final paper due</td>
</tr>
<tr>
<td>Finals Week</td>
<td>TBA</td>
</tr>
</tbody>
</table>

**Final Exam Schedule: TBA**

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.
Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for Shannon Clowney’s English Composition II class at Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

Semester ____________________________

Date _________________________________

Print name ____________________________

Signature ______________________________

UA-PTC Email address __________________

Telephone ______________________________