Instructor Information

Name: Werner Trieschmann  
Telephone: (501) 812-2338  
Office location: 426 CHARTS, PTC Main Campus  
Office Hours: 11 a.m.-noon Tuesday and Thursday, 9 a.m.-noon Friday  
Mailbox Location: 4th Level, CHARTS  
Email: wtrieschmann@uaptc.edu

*All emails and telephone calls will receive a response within two business days.

Chair: Logan Oliver 501-812-2378 l Oliver@uaptc.edu  
Dean: Christy Oberste 501-812-2869 coberste@uaptc.edu

*If your emails and telephone calls do not receive a response within two business days, the appropriate chain of command is above.

Course Information

3 Credit Hours (3 hours lecture per week)  
Practical experience in the techniques of writing poetry, fiction and stage monologues.  
PREREQUISITE: ENGL 1311 with a grade of “C” or better or consent of instructor

Course Materials

No required textbook. Various handouts will be posted to Blackboard during the course of the semester.

Mission Statement

University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.

Institutional Learning Outcomes and General Education

UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication  
2. Critical Thinking  
3. Cultural Awareness
4. Information Literacy  
5. Professionalism  
6. Quantitative Literacy  
7. Technology Literacy

For more information, please consult the following website: https://uaptc.edu sla

**Department / Program Learning Outcomes**

The Fine Arts and Humanities Division upholds and promotes the general education objectives stated in the UA-PTC Catalog by requiring students taking classes in the Fine Arts and Humanities Division to:

1. Think critically.  
2. Act with integrity.  
3. Write across the curriculum.  
4. Demonstrate computer literacy.  
5. Demonstrate information literacy.  
6. Demonstrate cultural literacy and sensitivity.  
7. Understand the importance of civic/community involvement.

**Student Learning / Course Outcomes**

The student will:

1. Generate creative writing projects in prose, verse and a stage character monologue.  
2. Learn techniques, styles, and forms for imaginative writing.  
3. Participate constructively in a workshop environment.  
4. Explore structures and techniques used in published fiction and poetry.

Students will read and analyze published literary works in a critical manner in order to investigate and study the craft of creative writing, write in various genres and forms, have their own work critiqued. As a writer’s community is only as good as the individuals who compose it, each student will be expected to exhibit enthusiasm, ambition, effort, and accomplishment, the necessary qualities for a writer.

**Policies**

**Report a Complaint or Concern**
UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint

**UA-PTC Attendance Policy**

Education at UA-PTC requires students' active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

**Departmental Attendance Policy**

For online classes, attendance is marked by active participation in the class. Going one week without logging in is grounds for dropping a student from the class. Teachers have the right to lower a student’s grade based on excessive absences.

**Course Policies**

The UA-PTC Catalog rules and regulations will be enforced in this course at all times. Please consult the following website for more information: [https://www.uaptc.edu/catalog](https://www.uaptc.edu/catalog)

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

**Grading Policy**

Letter grades will be based on the following scale:

- 90 to 100% A
- 80 to 89% B
- 70 to 79% C
- 60 to 69% D
ASSIGNMENT POINTS

You will write in at least three genres during the semester, complete an extensive creative journal, and revise your creative work to submit in your final portfolio. You should work on revising your creative work throughout the semester for this final portfolio project. You will read short stories and poems published by authors and written by your classmates, and you will give thoughtful and respectful commentary and critique of the published works in class discussion.

The Point System:

There are 1000 points possible for the semester. The requirements for the course and the points are as follows:

Various assignments 10% -- 100 points
Journal 10% -- 100 points
Poem 10% -- 100 points
First revision of poem 5% -- 50 points
Second revision of poem 5% -- 50 points
Character Monologue 10% -- 100 points
Short story -- 100% -- 100 points
Final Portfolio 40% -- 400 points

* Instructors have one week to provide feedback and post grades for all assignments unless otherwise noted by a departmental policy that has been approved by the Dean of the School.

In an online class, eligibility for Financial Aid is based on student participation. Logging into the course does not constitute participation. For purposes of roster certification, students must complete a gradable attendance artifact.

Academic Integrity

It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalog states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalog also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy is in the UA-PTC code of conduct.

Instructor’s Policy Concerning Plagiarism and/or Cheating:
Any plagiarized work will receive a zero and the student will be immediately dropped from the class with a final grade of “F.” “Plagiarism” will be noted on the official drop slip.

Plagiarism is “offering the work of another as one’s own without proper acknowledgement. Therefore, any student who fails to give appropriate credit for ideas or material he/she takes from another, whether fellow student or a resource writer, is guilty of plagiarism.”

Accommodation Policy

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student's responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

Student Code of Conduct

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog. http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2

Sexual Misconduct

No person at Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Director of Student Life and Leadership
Campus Center Building Room 216
501-812-2756
manderson@uaptc.edu

Course Evaluations

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction
and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

**Information Literacy**

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

**Week 1**
- Introduction students/professor/What is Art? Discussion
  - Assignment: Introduce Yourself Forum discussion group (5 points)
  - Assignment: What is Art? Discussion Forum (20 points)

**Week 2**
- Poetry forms/Reading/analyzing/discussing poetry
  - Assignment: Read/react/rate to various poems (25 points)
  - Assignment: Journal prompt #1 (10 points)

**Week 3**
- Reading/analyzing/discussing poetry
  - Assignment: Journal prompt #2 (10 points)

**Week 4**
- Assignment: Journal prompt #3 (10 points)
- **DUE:** Poem on last day of class this week. Detailed assignment given out in class. (100 points)

**Week 5**
- POETRY Workshop
  - Assignment: Critique of fellow classmates poems (25 points)

**Week 6**
- POETRY Workshop
  - Assignment: Critique of fellow classmates poems (25 points)
  - Assignment: Journal prompt #4 (10 points)

**Week 7**
- POETRY Workshop/Writing days
  - **DUE:** Revision of Poem on last class of week (50 points)

**Week 8**
- Character/Monologue work
  - Assignment: Listening exercise (25 points)
Assignment: Journal prompt #5 (10 points)

**Week 9**
Character/Monologue work
DUE: Monologue due on last class of week (100 points)

**Week 10**
Character Monologue workshop
Assignment: Journal prompt #6 (10 points)

**Week 11**
Fiction introduction
Assignment: Read/react/rate short stories (25 points)
Assignment: Journal prompt #7 (10 points)

**Week 12**
Fiction
DUE: Short story due on last class of week. (100 points)

**Week 13**
Fiction workshop
Assignment: Journal prompt #8 (10 points)

**Week 14**
In-class work on Final Portfolios
Assignment: Journal prompt #9 (10 points)

**Week 15**
Fall Break No Class

**Week 16**
Assignment: Journal prompt #9 (10 points)

**Week 17**
Final portfolio due on Friday, Dec. 7 (400 points)

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.
Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus Werner Trieschmann’s Creative Writing I class at UA-Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

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Semester

______________
Date

______________
Print name

______________
Signature

______________
UA-PTC Email address

______________
Telephone