Instructor Information

Instructor: Jamie Ables, LCSW
Office: NLR Campus
Mailbox: CHARTS
Office Hours: Monday’s 5-6:30 p.m.
Phone: 501-529-4900
Email: jables@uaptc.edu

*All emails and telephone calls will receive a response within two business days.

Chair: Michael Loya 501-812-2776 mloya@uaptc.edu
Dean: Christy Oberste 501-812-2869 coberste@uaptc.edu

*If your emails and telephone calls do not receive a response within two business days, the appropriate chain of command is above.

Course Information

Online Lecture Courses

SOCl2300-63 Intro to Sociology
SOCl2300-64 Intro to Sociology
SOCl2300-65 Intro to Sociology

Catalog Description
3 Credit Hours (3 hours lecture per week)

Introduction to Sociology ACTS # SOCI 1013

This course is an introduction to the theories, concepts and basic principles used in the study of group life, social institutions and social processes.

PREREQUISITE: A score of 19 or above on the Reading section of the ACT, or a score of 78 or above on the Accuplacer Reading Comprehension Placement Test, or a score of 83 or above on the COMPASS Reading Placement, or completion of READ 0300 (Foundations of Literacy) with a grade of “C” or better.

Course Materials

Required textbooks:
Mission Statement

University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.

Institutional Learning Outcomes and General Education

UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website: https://uaptc.edu/sla

Department / Program Learning Outcomes

This course is part of the general education category of courses at UA-PTC and is used in partial fulfillment of the Associate of Arts and Associate of Sciences transfer degrees, in particular. Therefore, the Institutional Learning Outcomes listed in section VI of this syllabus are also the General Education Learning Outcomes that apply to this course.

Specifically, This course evaluates Communication, Critical Thinking, Cultural Awareness, and Information Literacy at a minimum.

Student Learning / Course Outcomes

82. SOCI1013 Introduction to Sociology
General Description:
An introduction to the theories, concepts, and basic principles used in the study of group life, social institutions, and social processes.

Expected Student Learning Outcomes:
The student will demonstrate understanding of the following:

- Sociological perspective
- Sociological theories and methods
- Social institutions
- Culture and society
- Socialization
- Groups and organizations
- Social inequality
Policies

Report a Complaint or Concern

UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint

UA-PTC Attendance Policy

Education at UA-PTC requires students’ active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

If you are absent on the day of a scheduled exam, you must inform me of your absence on the day of the absence (or before) or you will not be allowed to make up the examination. In other words I must receive an email or voicemail from you on the day of the test.

Course Policies

The UA-PTC Catalog rules and regulations will be enforced in this course at all times.

Please consult the following website for more information: http://www.uaptc.edu/catalog

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

Plagiarism, the passing off of someone else’s work or ideas as their own, is a serious offence and will not be tolerated in this class. While open discussion of course topics is highly encouraged it is not permissible to copy others work for assignments or exams. If students are caught cheating on any exam, assignment, or other in class activity the result will be a grade of “F” in the course.
Grading Policy

Letter grades will be based on the following scale:

- 90 to 100%  A
- 80 to 89%   B
- 70 to 79%   C
- 60 to 69%   D
- 0 to 59%    F

<table>
<thead>
<tr>
<th>Exam 1: 100 points (20%)</th>
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<tbody>
<tr>
<td>Exam 2: 100 points (20%)</td>
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<tr>
<td>Exam 3: 100 points (20%)</td>
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<tr>
<td>Family paper: 100 points (20%)</td>
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<tr>
<td>Final Exam: 100 points (20%)</td>
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<td>Total: 500 points</td>
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* Instructors have one week to provide feedback and post grades for all assignments unless otherwise noted by a departmental policy that has been approved by the Dean of the School.

In an online class, eligibility for Financial Aid is based on student participation. Logging into the course does not constitute participation. For purposes of roster certification, students must complete a gradable attendance artifact.

Academic Integrity

It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalogue states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalogue also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy is in the UA-PTC code of conduct.

Plagiarism, the passing off of someone else’s work or ideas as their own, is a serious offence and will not be tolerated in this class. While open discussion of course topics is highly encouraged it is not permissible to copy others work for assignments or exams. If students are caught cheating on any exam, assignment, or other in-class activity the result will be a grade of “F” in the course.

Accommodation Policy
Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student’s responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

Student Code of Conduct

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog. [http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2](http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2)

Sexual Misconduct

No person at Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Director of Student Life and Leadership
Campus Center Building Room 216
501-812-2756
manderson@uaptc.edu

Course Evaluations

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

Information Literacy

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical
manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

**Tentative Course Schedule**

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>8/15 – 8/16</td>
<td>Syllabus, Class Introductions</td>
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<tr>
<td>Week 2</td>
<td>8/20 – 8/24</td>
<td>Unit 1: Chapter 1</td>
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<tr>
<td>Week 3</td>
<td>8/27 – 8/31</td>
<td>Unit 1: Chapter 2</td>
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<tr>
<td>Week 4</td>
<td>9/3 – 9/7</td>
<td>Unit 1: Chapter 3</td>
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<tr>
<td>Week 5</td>
<td>9/10 – 9/14</td>
<td>Exam 1</td>
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<tr>
<td>Week 6</td>
<td>9/17 – 9/21</td>
<td>Unit 2: Chapter 4</td>
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<tr>
<td>Week 7</td>
<td>9/24 – 9/28</td>
<td>Unit 2: Chapter 5</td>
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<tr>
<td>Week 8</td>
<td>10/1 – 10/5</td>
<td>Unit 2: Chapter 6 / Chapter 16</td>
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<tr>
<td>Week 9</td>
<td>10/8 – 10/12</td>
<td>Exam 2</td>
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<tr>
<td>Week 10</td>
<td>10/15 – 10/19</td>
<td>Unit 3: Chapter 7</td>
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<tr>
<td>Week 11</td>
<td>10/22 – 10/26</td>
<td>Unit 3: Chapter 8</td>
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<tr>
<td>Week 12</td>
<td>10/29 – 11/2</td>
<td>Unit 3: Chapter 9</td>
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<tr>
<td>Week 13</td>
<td>11/5 – 11/9</td>
<td>Exam 3/ Begin Chapter 10</td>
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<tr>
<td>Week 14</td>
<td>11/12 – 11/16</td>
<td>Unit 4: Chapter 11 Family Paper Due by 11/16</td>
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<tr>
<td>Week 15</td>
<td>11/19 – 11/23</td>
<td>Fall Break</td>
</tr>
<tr>
<td>Week 16</td>
<td>11/26 -11/30</td>
<td>Unit 4: Chapter 12 and 13</td>
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<tr>
<td>Week 17</td>
<td>12/3 – 12/7</td>
<td>Unit 4: Chapter 14</td>
</tr>
<tr>
<td>Week 18</td>
<td>12/10 – 12/14</td>
<td>Final Exam</td>
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**Final Exam Schedule:**
Final exam will be available Monday December 10th to Friday December 14th at 11:30 p.m.

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.
Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for Bobby Myers’s Introduction to Sociology class at Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

Semester

Date

Print name

Signature

UA-UA-PTC Email address

Telephone