Instructor Information

Instructor: Debra R. James
Office: CHARTS #400
Mailbox: CHARTS #400
Hours: By appointment
Phone: 501-773-7382
Email: djames@uaptc.edu

*All emails and telephone calls will receive a response within two business days.*

Chair: Michael Loya 501-812-2776 mloya@uaptc.edu
Dean: Christy Oberste 501-812-2869 coberste@uaptc.edu

*If your emails and telephone calls do not receive a response within two business days, the appropriate chain of command is above.

Course Information

This course meets MW 10:50 am to 12:05 pm.

Catalog Description
3 credit hour course

This course is an overview of the history, philosophy and development of the criminal justice system, emphasizing an understanding of law enforcement, the courts and corrections, and their respective roles in accomplishing the missions of the American criminal justice system.

Course Materials


Mission Statement

University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.

Institutional Learning Outcomes and General Education

UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy
Department / Program Learning Outcomes

The Behavioral Science department, consistent with the College’s mission and the Division’s objectives, encourages the success of its students in all technical fields and academic disciplines by promoting:

1. Apply foundational knowledge of behavioral sciences’ theories, methods and analytical lenses in a critical examination of institutions, groups and individuals as well as current or past regional, social, civic or institutional issues.
2. Using discipline specific conceptual frameworks, analyze individuals, groups or institutions regarding issues involved with difference, diversity, gender, orientation, culture, power, race, ethnicity and social systems.
3. Apply behavior sciences’ theoretical knowledge, conceptual frameworks, and understandings of context in order to interact with diverse populations.
4. Analyze significant human issues using appropriate methods and resources that apply social and behavioral science concepts, terminology, principles and theories.

Student Learning / Course Outcomes

ACTS# CRJU 1023

Students who successfully complete CRJU 2300-- Introduction to Criminal Justice will be able to:

1. Define the functions and roles of all major components (police, courts, and corrections) of the U.S. Criminal Justice System.
2. Differentiate the institutions, law, and concepts that compose the Criminal Justice System.
3. Identify and apply ethical considerations that are intrinsic components of the criminal justice system.
4. Differentiate, analyze, and apply the constitutional constraints under which police, corrections, and prosecutors must operate in a free society.
5. Distinguish various career paths and positions available in the traditional criminal justice workforce.

Policies

Report a Complaint or Concern

UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint
UA-PTC Attendance Policy

Education at UA-PTC requires students' active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

Departmental Attendance Policy

Students are expected to arrive on time and remain in class for the entire period. This is a fast paced class and we will cover a wide range of topics within the Criminal Justice field. Quizzes and class assignments can be given at the beginning or at the end of class. Participation points will be given for those that are in class and actively participating. These are EASY points that are available to boost your grade. Show up for class!

Course Policies

The UA-PTC Catalog rules and regulations will be enforced in this course at all times. Please consult the following website for more information: https://www.uaptc.edu/catalog

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

Criminal Justice is a dynamic field of study. You will receive a broad understanding of the Criminal Justice system by participating in class discussions and completing class assignments. Students are required to turn in assignments on time in order to receive full credit. Students are expected to read all course material and be prepared to discuss material in class. Quizzes cannot be made up if missed. No makeup tests will be given unless the student has a documented emergency. If approved, the student will take a different version of the test at the convenience of the instructor. There will be no extra credit given in this course. Many criminal justice settings are professional and formal in nature. I expect my class to act in this same manner. Be polite and respectful of others. Disruptions by behavior or electronic devices will not be tolerated. You are in class to learn. Cheating or plagiarizing will result in you failing this course. You are responsible for your grade in this course. Remember grades are earned, not given!

Grading Policy

Grades will be based on the following point scale:

- 900 to 1000  A
- 800 to 899    B
- 700 to 799    C
- 600 to 699    D
- 0 to 599      F
The point system makes it easy for you to calculate your own grade. 5 pts for participation will be given daily. Homework and in class assignments will worth 10 pts each. There will be a total of 4 tests each worth 100 pts. Quizzes will be given at random worth 5 pts each. There will be one paper due in this course consisting of 100 pts. Details will be discussed later in class.

* Instructors have one week to provide feedback and post grades for all assignments unless otherwise noted by a departmental policy that has been approved by the Dean of the School.

In an online class, eligibility for Financial Aid is based on student participation. Logging into the course does not constitute participation. For purposes of roster certification, students must complete a gradable attendance artifact.

**Academic Integrity**

It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalog states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalog also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy is in the UA-PTC code of conduct.

**Accommodation Policy**

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student's responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

**Student Code of Conduct**

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog. [http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2](http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2)

**Sexual Misconduct**

No person at Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies
and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Director of Student Life and Leadership
Campus Center Building Room 216
501-812-2756
manderson@uaptc.edu

Course Evaluations

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

Information Literacy

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

Tentative Course Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Topics and Readings</th>
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<tbody>
<tr>
<td>Week 1 &amp; Week 2</td>
<td><strong>Chapter 1:</strong> Introduction to Criminal Justice</td>
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<td><strong>Chapter 2:</strong> Crime the Search for Understanding</td>
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<td>—Course Agreement Form located as a file under Blackboard’s</td>
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<td><em>Syllabus</em> section.)</td>
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<td>Week 3</td>
<td><strong>Chapter 3:</strong> Measuring Crime and Victimization</td>
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<td>Week 4</td>
<td><strong>Chapter 4:</strong> Criminal Law: Crimes and the Limits of Law</td>
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<td>Week</td>
<td>Exam/Chapter</td>
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<td>Week 5</td>
<td>Exam #1 (Chapters 1 through 4)</td>
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<td>Chapter 5: An Overview of Law Enforcement: History, Agencies, Personnel, and Strategies</td>
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<td>Week 6</td>
<td>Chapter 6: Oversight and Professionalism of Law Enforcement</td>
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<td>Week 7</td>
<td>Chapter 7: The Court System</td>
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<td>Week 8</td>
<td>Chapter 8: Courtroom Participants and the Trial</td>
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<td>Week 9</td>
<td>Chapter 9: Sentencing</td>
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<td>Week 10</td>
<td>Chapter 10: Jails and Prisons</td>
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<td>(Review for Exam 2)</td>
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<td>Week 11</td>
<td>Chapter 11: Probation and Parole</td>
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<td>Exam #2 (Chapters 5 through 9)</td>
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<td>Week 12</td>
<td>Chapter 12: Corrections and the Community</td>
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<td>Week 13</td>
<td>Chapter 13: The Juvenile Justice System</td>
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<td>Week 14</td>
<td>Chapter 14: Homeland Security</td>
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<td>(Review of Exam #3)</td>
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<td>Week 15</td>
<td>Exam #3 (Chapters 10 through 14)</td>
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<tr>
<td>Week 16</td>
<td>Overview for Final Exam</td>
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**Final Exam Schedule: May 5 – May 10, 2019**

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.
Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for 's Introduction to Criminal Justice class at Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

________________________________________
Semester

________________________________________
Date

________________________________________
Print name

________________________________________
Signature

________________________________________
UA-U-A-PTC Email address

________________________________________
Telephone