Instructor Information

Instructor: Justin Sangster
Office: CHARTS Building adjunct area; A Building A146 or A126
Mailbox: CHARTS Building 4th floor…see secretary
Hours: By appointment (Find me before or after class if I have time)
Phone: 501-812-2338 (This is the secretary’s number) Leave a message
Email: jsangster@uaptc.edu *the best way to contact me

*All emails and telephone calls will receive a response within two business days.

Chair: Logan Oliver 501-812-6060 loliver@uaptc.edu
Dean: Christy Oberste 501-812-2869 coberste@uaptc.edu

*If your emails and telephone calls do not receive a response within two business days, the appropriate chain of command is above.

Course Information

This class meets 2 days a week on Tuesday and Thursday from approximately 8:15 to 9:30ish.

Catalog Description
3 Credit Hours (3 hours lecture per week)

This course offers further study of principles and techniques of expository and persuasive composition, analysis of texts, research methods, and critical thinking.

PREREQUISITE: Completion of English 1311 (or an equivalent course) with a grade of “C” or better, and one of the following requirements:

- A score of 19 or above on the Reading section of the ACT
- A score of 78 or above on the ACCUPLACER Reading Comprehension Placement test
- A score of 83 or above on the COMPASS Reading Placement
- Completion of READ 0300 (Foundations of Literacy) with a grade of “C” or better

Course Materials

*Pens, pencils, binders, etc…. You will need the basic stuff to stay organized. Please have some sort of system. I tend to give a lot of handouts, and you may have to print out stuff on your own. Just have a system to stay organized.

Also, you will need a Flash drive…. Being able to save work is essential for collegiate success.

Personal laptops and computers (no cell phones) are welcomed provided you use them to work. There will be times when you will have to put them away and pay attention or else.

**Mission Statement**

University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.

**Institutional Learning Outcomes and General Education**

UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website: [https://uaptc.edu/sla](https://uaptc.edu/sla)

**Discipline Learning Outcomes**

The English discipline in the Department of Languages and Communication, consistent with the College’s mission and the objectives of the School of Fine Arts, Humanities, and Social Sciences, encourages the success of its students in all technical fields and academic disciplines by promoting the following learning outcomes:

1. Students will demonstrate the ability to analyze different contexts and audiences and then to act on that analysis in comprehending and creating texts.

2. Students will demonstrate the ability to analyze, synthesize, interpret, compose, and evaluate ideas, information, situations, and texts.

3. Students will use multiple strategies to conceptualize, develop, and finalize projects and adapt their composing processes to different contexts and occasions.
4. Students will develop knowledge of conventions, including linguistic structures such as grammar, punctuation, and spelling as well as citation and documentation, through practice in composing and revising.

5. Students will investigate significant literary and cultural developments as well as the interaction of various literary and cultural traditions and illustrate how literature reflects history, culture, and society.

6. Students will read and analyze texts and identify various techniques, genre characteristics, movements, methods, or themes.

Student Learning / Course Outcomes

ACTS #ENGL 1023

The student will:

1. Respond appropriately to various rhetorical situations, purposes, and audiences
2. Use writing and reading for inquiry, learning, thinking, and communicating
3. Integrate original ideas with those of others
4. Develop flexible strategies for generating, revising, editing, and proof-reading
5. Use collaborative writing processes
6. Demonstrate knowledge of structure, paragraphing, tone, mechanics, syntax, grammar, and documentation

The course will continue English Composition I’s focus on voice, tone and style, awareness of audience, and various writing strategies, including peer review, drafting, editing, researching, and incorporating multiple sources. Students practice methods of drafting, including how to create a thesis and how to support and develop that thesis in a focused, thorough, and stylistically appropriate essay that demonstrates awareness of audience and the conventions of medium and genre. The class will focus on writing strategies such as invention, arrangement, drafting, and revision, including teamwork with the instructor and/or classmates in the writing process, fluency issues such as the use of transitions, and the correction of major usage errors. The class requires students to read texts critically and to practice good scholarship through the conventions of style and documentation. Students practice integrating summary, paraphrase, and quotation into their own original compositions. Students write a minimum of fifteen pages of formal writing to be divided among at least four major compositions that address higher-order critical thinking skills (evaluation, analysis, and synthesis), including a research paper that incorporates material from quality sources.

Policies

Report a Complaint or Concern
UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint

**UA-PTC Attendance Policy**

Education at UA-PTC requires students’ active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

**Departmental Attendance Policy**

*Don’t miss…bad things happen.* If I pass around a sign-in sheet, sign it. It’s your proof you were here, and my proof you weren’t. *Since this isn’t like a regular college setting where students come and go as they please, attendance won’t be monitored the same.* I know you may have to miss due to illness or other things and that is fine. *Please just communicate with me about any absences etc… The main thing, which is more for regular college class, is do not disappear. Missing more than two weeks of class in a row without notifying me will result in bad things happening to your grade: no make-up, no late work, and no exceptions. *BB has a new attendance feature…once I figure out how to use it, I might use it.*

**Course Policies**

The UA-PTC Catalog rules and regulations will be enforced in this course at all times. Please consult the following website for more information: [https://www.uaptc.edu/catalog](https://www.uaptc.edu/catalog)

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

*Please do not play with your technology or ours. If your phone is a distraction to me and other students, you will be asked to leave. You are expected to pay attention to lectures and discussion sessions.*
Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you. Most in-class work is informal. Most classes will have some discussion. Please be respectful of others and their ideas. If you want to talk and answer questions that is great. I will try not to single anyone out. Just be respectful of others.

Disruptive students will be asked to leave and dealt with according to school policy, which may result in being dropped for the class depending on the infraction.

**Grading Policy**

Letter grades will be based on the following scale:

- 90 to 100%  A
- 80 to 89%    B
- 70 to 79%    C
- 60 to 69%    D
- 0 to 59%     F
This class will have several writing (long and short), one testing, and several quiz components. Students must write a total of 15 pages across various style papers. All grades will be kept using the Black Board gradebook system.

1) Movie Review/Analysis of *one of the first 2 movies we see* 100 points
   We will begin the semester by watching 2 movies. You must write about one of them.

2) Song/Poem Analysis 50/50 100 points
   We will read and discuss poetry one month. You must choose 1 song and then 1 poem and write a close analysis.

3) Quizzes pertaining to reading assignments approx…100 points
   There will be quizzes on things you are required to read but not write about. These will be on BB and you will have plenty of notice and time to do these, but once they close, they close.

4) Review/Analysis of one of the plays we read 100 points

5) Final research paper - Due May 1st 200 points
   -Final Research paper will involve analyzing and writing about a work of literature that has been adapted to film. A more comprehensive explanation will be given at a later date, but be thinking about a work of literature that has been adapted to film.

6) Comprehensive Final Exam (short answers/take home) 100 points
   During finals week, a take-home test will be posted. It will have a number of short answer questions. Your job will be to choose the ones you are comfortable with and answer accordingly. -Open May 4th due May 6th.

7) Participation/gimme points 50 points
   I give you 50 points automatically. These are your bonus points up front. I can/will deduct from these for various reasons.

(Approx. Total 750 points)

All papers will be given a formal assignment date and due date along with detailed instructions. Writing assignments this semester will not be as timely structured as they were for Comp I where there was roughly 1 month per essay/paper. This time, papers and assignments will overlap. The solution to that will be that due dates will be very flexible. As I assign writing assignments, I will give recommended due dates and dates to resubmit. This does not mean you have all semester to wait until the last minute and then turn everything in at once. I will specify what due dates are HARD and what dates are flexible though out the semester. All final papers must be submitted via BB. There will be a folder with a dropbox for papers. Drafts should be emailed to me separately or printed and brought to me.

*The final version of the first two papers must be submitted before midterm: March 4th
*The final version of the last two papers must be submitted by May 1st.

* Instructors have one week to provide feedback and post grades for all assignments unless otherwise noted by a departmental policy that has been approved by the Dean of the School.
**English faculty have two weeks to provide feedback and post grades for papers 1000 words or more.
*In an online class, eligibility for Financial Aid is based on student participation. Logging into the course does not constitute participation. For purposes of roster certification, students must complete a gradable attendance artifact.

**Academic Integrity**

It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalog states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalog also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy is in the UA-PTC code of conduct.

**Plagiarism**

It is expected that all writing that you submit in a class is your own original work, and that any sources of information that you consult are fully cited and properly integrated into your writing.

Regardless of intent, any paper that contains any form of plagiarism will earn a 0% for the assignment. Most plagiarism is accidental and results from mishandling of research or inadequate citations. Examples of *accidental plagiarism* include:

- word-for-word copying from any source without the use of quotation marks;
- failure to completely cite all quoted, summarized, or paraphrased material from a presented source;
- improper paraphrasing (i.e., paraphrased information that retains the grammatical structure and/or vocabulary of the original source).

In the case that any student plagiarizes information with the intent of cheating on a writing assignment, the instructor may choose a more severe penalty at their discretion. Examples of *blatant plagiarism* include:

- submitting any amount of material from the Internet or another outside source as if it is the student's original composition;
- copying material from a source with no attempt at using quotation marks and/or citation of the source;
- paraphrasing material from a source with no attempt at documentation of the source;
- reuse of material from previous classes without the instructor’s express permission;
- simultaneously using material from another class without the permission of both instructors involved;
- buying papers;
- letting others write part or all of a paper; and
all other instances in which the student attempts to circumvent creating an original composition for that assignment and/or attempts to deceive the audience about the sources used when composing the assignment.

You should review the information about plagiarism in textbooks and the Academic Integrity Policy in the UA-PTC Student Handbook, as it is your responsibility to demonstrate good scholarship in your writing.

Accidental plagiarism will be pointed out once noticed and will be given the opportunity to correct.
Blatant plagiarism will result in a zero on the assignment and losing your 50 upfront bonus points.
Other actions such as being reported to my boss and/or being reported to the Dean of Students and/or expulsion.
Please understand that all papers are checked through an online plagiarism checker.
DO NOT CHEAT. If you are unsure, simply check with me beforehand.

Accommodation Policy

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student’s responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

Student Code of Conduct

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog.
http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2

Sexual Misconduct

No person at UA-Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:
Michelle Anderson, Director of Student Life and Leadership  
Campus Center Building Room 216  
501-812-2756  
manderson@uaptc.edu

Course Evaluations

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

Information Literacy

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

Tentative Course Schedule

See Blackboard

Final Exam Schedule: Tuesday, May 7th from 8:00 to 10:00
*Your final exam will be posted on BB. It will be a series of short answer questions pertaining to ALL material we are exposed to during the semester. You will have the opportunity to pick and choose the questions you want to answer. You will then type/word process your answers and submit them by the due date. More about this at a later date.

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.

Disclaimer/Warning: We will be reading/viewing/discussing some topics that are upsetting and controversial. While some teachers actively try to challenge and shock their students, that is not my intent. My intent is to expose you to various issues involving one thing: emotion. Remember that rhetoric is art of effective communication. Forms of communication without emotion severely limit one’s ability to analyze and conceptualize a world outside or own. So please be prepared.
Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for Justin Sangster’s class at Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

__________________________
Semester

__________________________
Date

__________________________
Print name

__________________________
Signature

__________________________
UA-PTC Email address

__________________________
Telephone

LOOK FOR A COURSE AGREEMENT FORM ONLINE IN BB. Do this Electronically. I will demonstrate how in class. If I need these signed and turned in, I will collect them.