Instructor Information

Instructor: Brittney Houle
Office: CHARTS 4th Floor Administration
Mailbox: CHARTS
Hours: 8:00-10:00 Mondays and Fridays
Phone: 501-258-8285
Email: bbolinhoule@yahoo.com
brittneyhoule@gmail.com

● All emails and telephone calls will receive a response within two business days.

Chair: Logan Oliver 501-812-2378 loliver@uaptc.edu
Dean: Christy Oberste 501-812-2869 coberste@uaptc.edu

Course Information Description

Prerequisite: INTR 1320 with a “C” or better. An intermediate course progressing from common, concrete communicative events and interactions to language usage expressing abstract ideas. Emphasis is on the comprehension and production of increasingly complex linguistic structure focusing on dialogues and conversation. More complex receptive and expressive skills are better achieved through no voice interaction.

Course Materials


Mission Statement

University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.

Institutional Learning Outcomes and General Education

UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website: https://uaptc.edu/sla

Program Learning Outcomes:

Knowledge Base – Upon completion of course, the student will be able to:

1. Identify basic characteristics of American Sign Language.
2. Acquire speed in expressive and receptive sign skills.
3. Demonstrate fluency in expressive and receptive fingerspelling skills.
4. Demonstrate receptive and expressive skills in ASL by a) using conceptually accurate signs, b) demonstrating the correct use of linguistic components of ASL, and c) signing short stories.
5. Demonstrate visual memory and visual motor skills.
6. Accurately give directions, describe others, and make requests.
7. Use ASL in talking about family, attributing qualities to others, and talking about routines.
8. Utilize appropriate non-manual behaviors as structural components of ASL.
9. Identify basic characteristics of Deaf culture.
Policies

Report a Complaint or Concern

UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint

UA-PTC Attendance Policy

Education at UA-PTC requires students’ active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

Departmental Attendance Policy

- Class attendance and participation in this class is mandatory and attendance will be taken in each class.

- Assignments are due on the date designated by the instructor. Any assignments turned in late will have 10% of the total points earned taken off their grade for that assignment.

- There are no make-up quizzes. Exams can be made-up only in the event of an emergency with prior approval from the instructor. The final exam cannot be made-up.

Course Policies

The UA-PTC Catalog rules and regulations will be enforced in this course at all times. Please consult the following website for more information: https://www.uaptc.edu/catalog
Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

**Grading Policy**

Letter grades will be based on the following scale:

- 90 to 100%  A
- 80 to 89%    B
- 70 to 79%    C
- 60 to 69%    D
- 0 to 59%     F

**Evaluations:**

<table>
<thead>
<tr>
<th>Evaluation</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Video Tape Assignments</td>
<td>5%</td>
</tr>
<tr>
<td>Attendance</td>
<td>5%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>15%</td>
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<tr>
<td>Assignments</td>
<td>20%</td>
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<tr>
<td>Mid-Term Exam</td>
<td>25%</td>
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<tr>
<td>-written .10</td>
<td></td>
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<tr>
<td>-receptive .40</td>
<td></td>
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<tr>
<td>-expressive .50</td>
<td></td>
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<tr>
<td>Final Exam</td>
<td>25%</td>
</tr>
<tr>
<td>-written .10</td>
<td></td>
</tr>
<tr>
<td>-receptive .40</td>
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<tr>
<td>-expressive .50</td>
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</tr>
</tbody>
</table>

Students are evaluated on written English competency (via assignment and exams), receptive language skills (via in-class participation and exams), and expressive language skills (via ASL 1321-90 in-class participation and recorded assignments).

ASL 1321-90
Course Syllabus
Spring 2019
Participation and attendance are crucial in ASL class. Plagiarism of any form will not be tolerated and will result in disciplinary action.

**Academic Integrity**

It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalog states, “The gaining of knowledge and the practice of honesty go hand-in-hand.” The catalog also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.” The complete Academic Integrity Policy is in the UA-PTC code of conduct.

**Accommodation Policy**

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student's responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

**Student Code of Conduct**

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog. [http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academiccatalog.pdf?sfvrsn=a08a3038_2](http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academiccatalog.pdf?sfvrsn=a08a3038_2)

**Sexual Misconduct**
No person at UA-PTC will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Director of Student Life and Leadership
Campus Center Building Room 216
501-812-2756
manderson@uaptc.edu

Course Evaluations

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been pos

Information Literacy

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.

Course Agreement Form

ASL 1321-90
Course Syllabus
Spring 2019
Read, complete, and return to instructor:

I have read the course syllabus for Brittney Houle's ASL 1321 class at Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

Semester:

Date:

Print Name:

Signature:

UA-UA-PTC Email address:

Telephone: