Instructor Information

Instructor: Rebecca L. Stone, MA
Office: CHARTS 438- Main Campus
Mailbox: CHARTS 410
Phone: 812-2790
Email: rstone@uaptc.edu

*All emails and telephone calls will receive a response within two business days.

Chair: Michael Loya 501-812-2776 mloya@uaptc.edu
Dean: Christy Oberste 501-812-2869 coberste@uaptc.edu

*If your emails and telephone calls do not receive a response within two business days, the appropriate chain of command is above.

Course Information

This class is a fully online class that will be conducted in the blackboard LMS system.

Catalog Description

HIST 1311. History of Civilization I ACTS # HIST 1113 This course is a study of world civilizations to the early modern period. Completion of DEVE 0316, 0317, OR 0110 (College Reading) with a grade of “C” or better, or 83 or above on the COMPASS Reading Placement test, or an Accuplacer Reading Comprehension score of 78 or higher, or an ACT score of 19 or higher. (3 credit hours) (O)

Course Materials

The required course material for this class is the textbook, A History of World Societies, 11th edition, by Weisner-Hanks, Ebrey, Beck, Davila, Crowston and McKay. ISBN# 978-1-319-07011-3.
Mission Statement

University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.

Institutional Learning Outcomes and General Education

UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website: [https://uaptc.edu/sla](https://uaptc.edu/sla)

Department / Program Learning Outcomes

CLO/PLO 1: Students will examine a given historical event, issue, or individual to identify and discuss the impact of intellectual, political, religious, social, or cultural factors.

CLO/PLO 2: Students will compare and contrast two civilizations, individuals, social or political movements, ideas, time periods, religions, governments, economic systems or ideologies.

Student Learning / Course Outcomes

ACTS

General Description: Study of world civilizations to the early modern period.

Expected Student Learning Outcomes:

The student will develop and utilize critical thinking and communication skills in order to gain a global and historical perspective.
Policies

Report a Complaint or Concern

UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint

UA-PTC Attendance Policy

Education at UA-PTC requires students’ active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

Departmental Attendance Policy

Weekly logins are required to demonstrate continued attendance in this class. All assignments are due by the end of the week (Sunday @ 11:59pm) and will close before the beginning of the next week (on the following Monday morning). As this is a college level course you are expected to keep up with your course work, and complete the material on schedule. Failure to log into the class in accordance with the attendance policy will result in the student being docked 1 point per missed day after 7th missed day non-attendance. Agencies granting financial assistance may be notified of the violation of the attendance policy by students receiving financial aid. Attendance is taken starting the first day of the semester, with the exception of students who enroll after classes have started. Teachers have the right to count students as absent if they arrive late to class, leave class early, or go in and out of the classroom during class time.

Any student who does not participate as required in the class within the first two weeks of class will be considered a “no show” according to the campus attendance policy and will be reported as such and dropped from the class.

Course Policies

The UA-PTC Catalog rules and regulations will be enforced in this course at all times.
Please consult the following website for more information:

Professional behavior is required. Punctual assignment submission and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including discussion or interactions within the class platform, any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

As noted above the Pulaski Technical College Student Handbook rules and regulations will be enforced in this class at all times. Any disruptive behavior in the classroom will result in immediate removal of the student from the class pending a meeting with the Dean of Students, and failure to comply with these or any classroom or institutional rules will result in immediate report of the student to the Dean of Students. All email communication about federally protected information such as grades must occur only within the student’s assigned Pulaski Tech email account or within the course messaging application within blackboard. Appropriate behavior is expected at all times.

**Grading Policy**

Letter grades will be based on the following scale:

- 90 to 100%  A
- 80 to 89%  B
- 70 to 79%  C
- 60 to 69%  D
- 0 to 59%  F

Grades, Exams and other assignments: The final grade for this class depends on the total number of points scored on:

- Initial attendance assignments 2 @ 25 points each = 50 points
- Reading Quizzes 10 @ 10 points each = 100 points
  * Additional quizzes may be added
- Discussion/Participation Assignments 10 @ 10 points each = 100 points
  * Initial discussion posts are worth 6 points, participation responses 4 points for a total of 10 points
- Exams 3 @ 100 points each = 300 points
- Final Comprehensive Exam @ 200 points = 100 points

Total Points Possible=750 points

**Quizzes and Exams:** Quiz and exam questions will be drawn from text, lecture and powerpoint presentations, and discussions. The aforementioned assignments can be found, along with other supplemental materials, in the individual course content folders. Quizzes and exams will be available for a single attempt (except the first content quiz), so make sure that you are prepared to complete the assignment before you open it. Assignments that are opened and not completed will not be reset unless you can provide a compelling reasoning that convinces me of need. Within the assignments, where objective questions are employed, you will be allowed one (1) minutes to complete each question before the assignment automatically closes. Failure of the student to properly prepare **BEFORE** attempting to complete assignments will not result in a reopening of an assignment by the instructor, so don’t ask.

**Discussions and class participation:** Students will complete ten (10) discussions (using the discussion board feature) over the course of the semester. Each discussion question will require **two separate** postings. An initial response by the student will be made for each discussion question and will be worth up to six (6) points. Students will also post one response to a classmate’s posting, and the response will be worth up to four (4) points. All discussion posts are expected to be substantive, which means well considered thought out responses of appropriate length. Posts that are overly brief, incomplete, off topic, rude, plagiarized (not your original material) or otherwise inappropriate will not receive points for the assignment.

All assignments are due at 11:59 pm on the Sunday following the Monday listed as the beginning of the week as shown in the schedule, i.e. your first assignments are due no later than Sunday January 20 at 11:59 pm). As a rule I do not allow make ups in an online class. In the event of an emergency students may apply to make up an exam if missed, provided that a reasonable and documented excuse is provided. However, there will be no make-ups for any other assignments. Other assignments may be added at the instructor’s discretion as deemed necessary for positive learning outcomes in the class.

* Instructors have one week to provide feedback and post grades for all assignments unless otherwise noted by a departmental policy that has been approved by the Dean of the School.

In an online class, eligibility for Financial Aid is based on student participation. Logging into the course does not constitute participation. For purposes of roster certification, students must complete a gradable attendance artifact.

Remember that attendance, tardiness, or failure to abide by classroom policies may result in the deduction of points from the student’s final points total.

**Academic Integrity**
It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalogue states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalogue also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy is in the UA-PTC code of conduct.

The following policies and procedures concerning cheating and plagiarism are printed for the information of all students. The gaining of knowledge and the practice of honesty go hand-in-hand. The importance of knowledge properly gained is emphasized by the grading system. The importance of honesty, fully practiced, is emphasized by these rules against cheating and plagiarism. An act of cheating or plagiarism in any degree subjects a student to disciplinary procedures listed below. All forms of dishonesty include, but are not limited to, the following:

CHEATING
a) Copying from another student’s test paper.
b) Using any unauthorized assistance in taking quizzes, tests or examinations.
c) Possession during a test of materials that are not authorized by the instructor in writing papers, preparing reports, solving problems or carrying out assignments.
d) Dependence upon the aid of sources beyond those authorized by the instructor.
e) The acquisition, without permission, of tests or other academic material belonging to a member of the UA - Pulaski Technical College faculty or staff.
f) Aiding and abetting another person in committing any form of academic dishonesty.

PLAGIARISM Defined: Offering the work of another person as one’s own without proper acknowledgment is plagiarism. Therefore, any student who fails to give appropriate credit for ideas or material he or she takes from another, whether fellow student or a resource writer, is guilty of plagiarism. This includes downloading or buying papers from the Internet and cutting and pasting from the Internet without proper acknowledgment.

If you take someone else’s work and submit it word-for-word as your own, then you have plagiarized. You must put answers in your own words. Note that it is still plagiarism even if you write something like: “Our book says…,” “On Google it says…,” or “—Tindall and Shi, page 785. True, you are providing a source from which you found the answer, but it really is not your answer; the answer was written by someone else and all you did was copy it. Again, this is plagiarism. You will get no credit for plagiarized answers, and if the problem continues you will be dropped from the course for Academic Dishonesty. For examples and pointers on avoiding plagiarism, go to the Course Homepage, look under Course Material, and read the “Plagiarism.” file.
The penalty for the first plagiarism offense will be a zero for the assignment, and your name will be turned in to the Dean of Students. The penalty for the second offense will be that you will receive an F for the course.

**Accommodation Policy**

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student's responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

**Student Code of Conduct**

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog.

http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2

**Sexual Misconduct**

No person at Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Director of Student Life and Leadership
Campus Center Building Room 216
501-812-2756
manderson@uaptc.edu

**Course Evaluations**
Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

**Information Literacy**

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.

**Tentative Course Schedule**

<table>
<thead>
<tr>
<th>Week</th>
<th>Assignment</th>
<th>Points</th>
<th>Due Date</th>
<th>Learning Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Syllabi quiz</td>
<td>25</td>
<td>1/20</td>
<td>SLO 1</td>
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<td>Course agreement</td>
<td>25</td>
<td>1/20</td>
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<tr>
<td></td>
<td>Read Chapter 2</td>
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<td></td>
<td>Learning Module- Ancient Civilization</td>
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<td></td>
<td>Quiz 1</td>
<td>10</td>
<td>1/20</td>
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<td></td>
<td>Discussion 1</td>
<td>10</td>
<td>1/20</td>
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<tr>
<td>2</td>
<td>Read Ch. 3</td>
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<td>SLO 1</td>
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<td></td>
<td>Learning Module: Ancient India</td>
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<td>Quiz 2</td>
<td>10</td>
<td>1/27</td>
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<td></td>
<td>Discussion 2</td>
<td>10</td>
<td>1/27</td>
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<tr>
<td>3</td>
<td>Read Ch. 4 and Ch. 7</td>
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<td>SLO 1</td>
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<td></td>
<td>Learning Module: Ancient and Medieval China</td>
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<td>4</td>
<td>Read Ch. 12</td>
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<td>SLO 1</td>
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<td></td>
<td>Learning Module: Indian Empires</td>
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<td></td>
<td>Exam 1</td>
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<tr>
<td>5</td>
<td>Read Ch. 5</td>
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<td>SLO 1</td>
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<td></td>
<td>Learning Module: Ancient Greece</td>
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<td></td>
<td>Quiz 3</td>
<td>10</td>
<td>2/17</td>
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<td></td>
<td>Discussion 3</td>
<td>10</td>
<td>2/17</td>
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<tr>
<td>Week</td>
<td>Assignment/Module</td>
<td>Exam/Quiz/Discussion</td>
<td>Date</td>
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<td>6</td>
<td>Read Ch. 6</td>
<td>SLO 1</td>
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<td>Learning Module: Ancient Rome</td>
<td>Quiz 4</td>
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<td>Discussion 4</td>
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<td>7</td>
<td>Read Ch. 8</td>
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<td>Learning Module: Byzantine Empire</td>
<td>Exam 2</td>
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<td>Learning Module: Islamic World</td>
<td>Quiz 5</td>
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<td>Discussion 5</td>
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<td>9</td>
<td>Read Ch. 10</td>
<td>SLO 1</td>
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<td>Learning Module: African Societies</td>
<td>Quiz 6</td>
<td>10</td>
<td>3/17</td>
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<td>Discussion 6</td>
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<td>3/17</td>
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<tr>
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<td>Read Ch. 11</td>
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<td>Learning Module: Americas before Columbus</td>
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<td>Discussion 7</td>
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<td>3/31</td>
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<td>Read Ch. 13</td>
<td>SLO 1</td>
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<td>Learning Module: China and the Mongols</td>
<td>Exam 3</td>
<td>100</td>
<td>4/7</td>
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<td>Learning Module: German Barbarian Invasions and Crusades</td>
<td>Quiz 8</td>
<td>10</td>
<td>4/14</td>
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<td>Discussion 8</td>
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<td>4/14</td>
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<td>13</td>
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<td>SLO 1</td>
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<td>Learning Module: Middle Ages</td>
<td>Quiz 9</td>
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<td>4/21</td>
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<td>Discussion 9</td>
<td>10</td>
<td>4/21</td>
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<tr>
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<td>Learning Module: The Renaissance</td>
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<td>15</td>
<td>Lecture: The Protestant Reformation</td>
<td>Quiz Discussion 10</td>
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<td>Discussion 10</td>
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<td>5/5</td>
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<td>16</td>
<td>Final Exam</td>
<td>SLO 1</td>
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<td>COURSE TOTAL:</td>
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</table>

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.
Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for Rebecca L. Stone’s World Civilization I class online at Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

________________________________________
Semester

________________________________________
Date

________________________________________
Print name

________________________________________
Signature

________________________________________
@students.pulaskitech.edu

UA-UA-PTC Email address

________________________________________
Telephone