Instructor Information

Instructor: Amanda Bishop  
Office: Little Rock South – Adjunct Offices – Room 233  
Mailbox: LRS – Adjunct Offices  
Hours: 3-5 p.m. TR  
Phone: (501) 428-2083 (As this is my mobile, please restrict calls/texts between 9 a.m. and 9 p.m.)  
Email: abishop@uaptc.edu

*All emails and telephone calls will receive a response within two business days.

Chair: Michael Loya  
Phone: 501-812-2776  
Email: mloya@uaptc.edu

Dean: Christy Oberste  
Phone: 501-812-2869  
Email: coberste@uaptc.edu

*If your emails and telephone calls do not receive a response within two business days, the appropriate chain of command is above.

Course Information

UA-PTC Little Rock South, Room 219  
Tuesdays/Thursdays, 6:00-7:15 p.m.

Catalog Description

HIST 2311 | ACTS # HIST 2113  
This course is a survey of United States history through the Civil War era.

Prerequisite: A score of 19 or above on the Reading section of the ACT, or a score of 78 or above on the Accuplacer Reading Comprehension Placement test, or a score of 83 or above on the COMPASS Reading Placement or completion of READ 0300 (Foundations of Literacy) with a grade of “C” or better.

(3 credit hours)

Course Materials


ISBN-10: 0393265943  
Mission Statement

University of Arkansas – Pulaski Technical College provides access to high-quality education that promotes student learning and enables individuals to develop to their fullest potential.

Institutional Learning Outcomes and General Education

UA-PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website: https://uaptc.edu/sla

Department / Program Learning Outcomes

Social Sciences - AA or AS History

CLO/PLO 1: Students will examine a given historical event, issue, or individual to identify and discuss the impact of intellectual, political, religious, social, or cultural factors.

CLO/PLO 2: Students will compare and contrast two civilizations, individuals, social or political movements, ideas, time periods, religions, governments, economic systems or ideologies

Student Learning / Course Outcomes

ACTS HIST2113 United States History I
General Description: Survey of United States history through the Civil War era.

Expected Student Learning Outcomes: The student will develop and utilize critical thinking and communication skills in order to gain historical perspective

Policies

Report a Complaint or Concern

UA-PTC takes very seriously complaints and concerns regarding the institution. Most complaints or concerns of a specific nature should be initiated and resolved at the campus level through normal college processes whenever possible. UA - Pulaski Technical College receives and resolves complaints using a variety of methods. To report a complaint or concern, please follow the link below.

https://www.uaptc.edu/report-a-concern-complaint
UA-PTC Attendance Policy

Education at UA-PTC requires students’ active involvement in the learning process. Thus, students are expected to attend all classes and actively engage in all learning assignments and/or opportunities provided in their classes. Class attendance should be treated as mandatory by all students as attendance will be taken by all instructors during the first two weeks of class. Additionally, a written policy on student attendance that is tied to course objectives and included in a course syllabus will be provided for each course by instructors.

Departmental Attendance Policy

In this class attendance is important – you will receive points toward your overall grade for attendance to help encourage you to be here. If the absence is unavoidable, then it is the student’s responsibility to make arrangements with the instructor prior to the start of class for any assignments due on that date. Students will not be allowed to make up pop quizzes. Missed notes must be taken from a fellow student. Under no circumstance will a student be allowed to borrow the instructor’s notes.

Habitual tardiness is not only rude and unprofessional; it can also have a negative influence on a student’s grade. Be aware that attendance is taken at the beginning of class by means of an attendance roster. It is the student's responsibility to sign the attendance roster sheet daily. Agencies granting financial assistance may be notified of the violation of the attendance policy by students receiving financial aid.

Attendance will be taken every class period starting the first day of the semester, with the exception of students who enroll after classes have started. Teachers have the right to count students as absent if they arrive late to class, leave class early, or go in and out of the classroom during class time. For every instance of tardiness or interruption to class, students will have one point docked from their daily attendance grade.

Any student who does not attend class within the first two weeks of class will be considered a “no show” according to the campus attendance policy and will be reported as such and dropped from the class.

Course Policies

The UA-PTC Catalog rules and regulations will be enforced in this course at all times.

Please consult the following website for more information:

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.
Grading Policy

Letter grades will be based on the following scale:

- 90 to 100%  A
- 80 to 89%   B
- 70 to 79%   C
- 60 to 69%   D
- 0 to 59%    F

<table>
<thead>
<tr>
<th></th>
<th>Points</th>
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<tbody>
<tr>
<td>Exams – 4 @100 points each</td>
<td>400</td>
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<tr>
<td>1 Comprehensive Final Exam</td>
<td>100</td>
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<tr>
<td>Attendance/Participation Grade</td>
<td>100</td>
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<tr>
<td>Pop Quizzes – 10 @ 15 points each</td>
<td>150</td>
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<tr>
<td>Primary Document Essays</td>
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<tr>
<td>2 @ 25 points each</td>
<td>50</td>
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<tr>
<td>Research Paper:</td>
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<tr>
<td>Topic Choice</td>
<td>10</td>
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<tr>
<td>Bibliography</td>
<td>10</td>
</tr>
<tr>
<td>Rough Draft</td>
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<td>Final Draft</td>
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</tr>
<tr>
<td>Instructor’s Discretion</td>
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</tr>
<tr>
<td>Total Points Possible</td>
<td>1000</td>
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* Instructors have one week to provide feedback and post grades for all assignments unless otherwise noted by a departmental policy that has been approved by the Dean of the School.

In an online class, eligibility for Financial Aid is based on student participation. Logging into the course does not constitute participation. For purposes of roster certification, students must complete a gradable attendance artifact.

There will be a few extra credit opportunities over the course of the semester that will be available primarily in Blackboard. All extra credit assignments must be completed by 11:59 p.m. Thursday, May 9th.

Academic Integrity

It is expected that all students who attend UA-PTC conduct themselves in a manner appropriate for the college experience. Academic integrity is a vital component of collegiate behavior. The UA-PTC catalogue states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”
The catalogue also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy is in the UA-PTC code of conduct.

The following policies and procedures concerning cheating and plagiarism are printed for the information of all students. The gaining of knowledge and the practice of honesty go hand-in-hand. The importance of knowledge properly gained is emphasized by the grading system. The importance of honesty, fully practiced, is emphasized by these rules against cheating and plagiarism. An act of cheating or plagiarism in any degree subjects a student to disciplinary procedures listed below.

All forms of dishonesty include, but are not limited to, the following:

**CHEATING:** a) Copying from another student’s test paper. b) Using any unauthorized assistance in taking quizzes, tests or examinations. c) Possession during a test of materials that are not authorized by the person giving the test, such as class notes or specifically designed “crib notes,” or any other device or technology that would aid in cheating. d) Dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out assignments. e) The acquisition, without permission, of tests or other academic material belonging to a member of the UA - Pulaski Technical College faculty or staff. f) Aiding and abetting another person in committing any form of academic dishonesty.

**PLAGIARISM:** Plagiarism Defined: Offering the work of another person as one’s own without proper acknowledgment is plagiarism. Therefore, any student who fails to give appropriate credit for ideas or material he or she takes from another, whether fellow student or a resource writer, is guilty of plagiarism. This includes downloading or buying papers from the Internet and cutting and pasting from the Internet without proper acknowledgment.

If you take someone else’s work and submit it word-for-word as your own, then you have plagiarized. You must put answers in your own words. Note that it is still plagiarism even if you write something like: “Our book says....,” “On Google it says....,” or “—Tindall and Shi, page 785. True, you are providing a source from which you found the answer, but it really is not your answer; the answer was written by someone else and all you did was copy it. Again, this is plagiarism. You will get no credit for plagiarized answers, and if the problem continues you will be dropped from the course for Academic Dishonesty. For examples and pointers on avoiding plagiarism, go to the Course Homepage, look under Course Material, and read the available handouts on this topic.

The penalty for the first plagiarism offense will be a zero for the assignment, and your name will be turned in to the Dean of Students. The penalty for the second offence will be that you will receive an F for the course.

**Accommodation Policy**

Services for Students with Disabilities: UA-PTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the American with Disabilities Amendments Act (ADAAA) of 2008. Accommodations are available to students who have documented disabilities. Students who request accommodations must
register with the Disability Services Office (Main Campus: 501-812-2738 or South Campus: 501-812-2862) and must provide current and relevant documentation.

Students requesting accommodations should inform the instructor at the beginning of the course or as soon as accommodations are approved. It is the student's responsibility to provide their Accommodation Letter to the instructor. Accommodations are not retroactive and will only be provided once your instructor receives the Accommodation Letter.

**Student Code of Conduct**

All students are expected to abide by the UA-PTC Student Code of Conduct. For the full Student Code of Conduct, access the most current version of the UA-PTC Academic Catalog. [http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2](http://uaptc.azurewebsites.net/docs/default-source/course-catalog/2017-18-academic-catalog.pdf?sfvrsn=a08a3038_2)

**Sexual Misconduct**

No person at Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the UA-PTC Title IX Deputy Coordinator for Students:

Michelle Anderson, Director of Student Life and Leadership
Campus Center Building Room 216
501-812-2756
manderson@uaptc.edu

**Course Evaluations**

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

**Information Literacy**

UA-PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.
Tentative Course Schedule

| Week 1 | Read Chapter 1 & Attend Class | 6.5 | Jan. 15-17
|        | Pop Quiz | 15 | Jan. 15-17
| Week 2 | Read Chapter 2 & Attend Class | 3.25 | Jan. 22
|        | Read Chapter 3 & Attend Class | 3.25 | Jan. 24
| Week 3 | Read Chapter 4 & Attend Class | 6.5 | Jan. 29-31
|        | Pop Quiz | 15 | Jan. 29-31
|        | Research Paper Topic Due | 10 | Th. Jan. 31
| Week 4 | **Exam 1** | 100 | **Tues. Feb. 5**
|        | Read Chapter 5 & Attend Class | 6.5 | Th. Feb. 7
| Week 5 | Read Chapter 6 & Attend Class | 6.5 | Feb. 12-14
|        | Pop Quiz | 15 | Feb. 12-14
| Week 6 | Read Chapter 7 & Attend Class | 6.5 | Feb. 19-21
|        | Pop Quiz | 15 | Feb. 19-21
| Week 7 | **Exam 2** | 100 | **Tues. Feb. 26**
|        | Read Chapter 8 & Attend Class | 6.5 | Th. Feb. 28
|        | Research Paper Bibliography Due | 10 | Th. Feb. 28
| Week 8 | Read Chapter 9 & Attend Class | 6.5 | March 5-7
|        | Pop Quiz | 15 | March 5-7
|        | Primary Document Essay #1 | 25 | Th. March 7
| Week 9 | Read Chapter 10 & Attend Class | 6.5 | March 12-14
|        | Pop Quiz | 15 | March 12-14
|        | Rough Draft of Research Paper | 25 | Th. March 14
| Week 10 | SPRING BREAK!!!! | -- | March 17-24
| Week 11 | Read Chapter 11 & Attend Class | 6.5 | March 26-28
|        | Pop Quiz | 15 | 
| Week 12 | Read Chapter 12 & Attend Class | 6.5 | April 2-4
|        | Pop Quiz | 15 | April 2-4
| Week 13 | **Exam 3** | 100 | **Tues. April 9**
|        | Read Chapter 13 & Attend Class | 6.5 | Th. April 11
| Week 14 | Read Chapter 14 & Attend Class | 6.5 | April 16-18
|        | Pop Quiz | 15 | April 16-18
|        | Final Draft of Research Paper | 100 | Th. April 18
| Week 15 | Read Chapter 15 & Attend Class | 6.5 | April 23-25
|        | Pop Quiz | 15 | April 23-25
| Week 16 | Read Chapter 16 & Attend Class | 6.5 | April 30-May 2
|        | Primary Document Essay #2 | 25 | Tues. April 30
|        | **Exam 4** | 100 | Th. May 2
| Finals Week | **Comprehensive Final Exam** | 100 | Thursday, May 9th
|        | Course Total | 945 | 6:30-8:30 p.m.
|        | (+45 Instructor Discretion Points for a total of 1000)

**Final Exam Schedule:** Your Comprehensive Final Exam (100 points) must be completed in class on Thursday, May 9th.

Disclaimer: This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.
Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for [insert instructor's name and course name here] John Smith's English Composition I class at Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

______________________________________________
Semester

______________________________________________
Date

______________________________________________
Print name

______________________________________________
Signature

______________________________________________
UA-UA-PTC Email address

______________________________________________
Telephone