I. Instructor Information
Name: Joanna Newkirk, MA
Office: N/A
Telephone: History Department (501) 812-2338
Mailbox location: History Department, NLR Center For Humanities and Arts
Email: jmhladunnew@ualr.edu

II. Catalog Description
Survey of United States history through the Civil War era.
3 Credit Hours (3 hours lecture per week).

PREREQUISITE: Students enrolled in HIST 2311 must meet one of the following requirements:
- Completion of DEVE0316 (College Reading) with a grade of "C" or better
- A score of 19 or above on the English section of the ACT
- A score of 45 or above on the ASSET Language Usage Test
- A score of 75 or above on the COMPASS Writing Placement Test

III. Course Resources
Required textbooks:

IV. Institutional Learning Outcomes
UA PTC supports a college-wide institutional learning assessment program which concerns effective instructional methods and promotes student learning achievement by assessing:

1. Communication
2. Critical Thinking
3. Cultural Awareness
4. Information Literacy
5. Professionalism
6. Quantitative Literacy
7. Technology Literacy

For more information, please consult the following website:
http://www.pulaskitech.edu/sla/mission.asp
V. Department/Program Learning Outcomes
The Social Sciences Department, consistent with the College’s mission and the Division’s objectives, encourages the success of its students in all technical fields and academic disciplines by promoting:

PLO #1
Students will examine a given historical event, issue, or individual to identify and discuss the impact of intellectual, political, religious, social, or cultural factors.

PLO #2
Students will compare and contrast two civilizations, individuals, social or political movements, ideas, time periods, religions, governments, economic systems, or ideologies.

VI. Course Outcomes
The student will:
1. Respond appropriately to various rhetorical situations, purposes, and audiences
2. Use writing and reading for inquiry, learning, thinking, and communicating
3. Integrate original ideas with those of others
4. Develop flexible strategies for generating, revising, editing, and proof-reading
5. Use collaborative writing processes
6. Demonstrate knowledge of structure, paragraphing, tone, mechanics, syntax, grammar, and documentation

VII. Attendance Policy
Agencies granting financial assistance may be notified of the violation of the attendance policy by students receiving financial aid.

Attendance is taken starting the first day of the semester, with the exception of students who enroll after classes have started. Teachers have the right to count students as absent if they arrive late to class, leave class early, or go in and out of the classroom during class time. Teachers have the right to lower a student’s grade based on excessive absences.

Any student who misses two consecutive weeks of class may be administratively withdrawn from the class.

Any student who does not class within the first two weeks of class will be considered a “no show” according to the campus attendance policy and will be reported as such and dropped from the class.

Teachers have the right to enforce UA PTC’s administrative drop policy for days of consecutive nonattendance. Such particulars as determined by the instructor are detailed in the paragraph below.

Students are expected to attend class; attendance will be checked every class. **A student who is absent for two consecutive weeks will be dropped from the course.** Agencies granting financial assistance may be notified of the violation of the attendance policy by students receiving financial aid. Students who miss a class must borrow notes from a fellow student, not the instructor. For details, see the UA PTC Student Handbook.
VIII. Classroom Policies
The UA PTC Catalogue rules and regulations will be enforced in this class at all times.

Please consult the following website for more information:
http://www.pulaskitech.edu/admission/web_catalog/

Professional behavior is required. Punctual attendance and intelligent participation are expected. Particulars as determined by the instructor are detailed in the paragraph below.

Using cellular phones, Ipods, and other electronic devices in class for any reason is considered disruption. Bringing any form of food to class is prohibited. Violators of these standards will be asked to leave the classroom. The rules and regulations outlined in the PTC Student Handbook are enforced in this class at all times. See section 3.0 (“Prohibited Conduct”). Please do not bring children to the classroom.

Appropriate behavior is expected for all communications, including any notes, email messages, or telephone conversations. Some guidelines for communication are included in this syllabus to help you.

IX. Grading
Letter grades will be based on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90 to 100%</td>
</tr>
<tr>
<td>B</td>
<td>80 to 89%</td>
</tr>
<tr>
<td>C</td>
<td>70 to 79%</td>
</tr>
<tr>
<td>D</td>
<td>60 to 69%</td>
</tr>
<tr>
<td>F</td>
<td>0 to 59%</td>
</tr>
</tbody>
</table>

Participation 25%
Quizzes 25%
Tests 25%
Final Examination 25%

Participation is based on completing assigned reading for class, completing written classwork on time.

Writing assignments are given during chapter review classes (please see reading schedule below). In order to receive credit for a missed chapter review assignment, a student needs to pick up the assignment from a folder placed in my mailbox, and return it to me within two days.

Students who frequently do not participate in classes devoted to reading primary sources (by either being absent OR by lack of initiative) may be asked to submit written answers to questions discussed in class.

Quizzes and tests are announced ahead of time. A quiz with the lowest score will be dropped at the end of the semester.
Participation and test grades will NOT be dropped.

The dates of **tests and quizzes** are on the syllabus (see below). Since both quizzes and tests will be announced ahead of time, absence will result automatically in 0. **As quizzes are given out at the beginning of class, latecomers will not have a chance to take them.** Students who provide an official excuse for the absence (doctor, emergency room, court, etc.) have a chance to take a make-up quiz or test. **They must provide the formal excuse on the day they return to class.** If it is a test, the make-up will be scheduled on the last day of classes, Consultation Day. Both quizzes and tests are documentation of students’ work in class. After being graded by the instructor and viewed by the students, they will be collected and placed in the instructor’s file until the end of the course. There is no midterm exam. The final exam is based on the last chapters of the textbook (see below).

Student grades will be entered in Blackboard on a weekly basis.

UAPTC provides each currently enrolled student an electronic mailbox (email). This electronic mailbox is used as an official means for communication between UAPTC and the enrolled student. Each currently enrolled student will monitor and read messages sent to the mailbox address in a timely fashion. Use of this electronic mailbox is governed by the UAPTC Technical Code of Computing Practices.

All appointments with me outside of class **MUST** be made via your new Pulaski Tech email accounts (anything else will not be read). As you must wait for my confirmation for the appointment to take place, you must send an email to me at least 24 hours beforehand.

**X. Academic Integrity**

It is expected that all students who attend PTC conduct themselves in a manner appropriate for the college experience. **Academic integrity is a vital component of collegiate behavior.** The PTC catalogue states, “The gaining of knowledge and the practice of honesty go hand-in-hand.”

The catalogue also states, “The responsibility and authority of initiating discipline arising from violations of the rules against dishonesty during the process of the course are vested in the instructor of that course.”

The complete Academic Integrity Policy can be found in the UAPTC code of conduct.

The UAPTC Student Handbook defines cheating and plagiarism and outlines penalties for violation of this policy. Cheating is dishonesty on any exam or written assignment, illegal possession of exams, possessing notes during an exam, or assisting others in cheating. The instructor can take action against who have been cheating on tests. If cheating has occurred on a test, the penalty could be a grade of F. Students who have been discovered cheating could be subject to disciplinary action by the College's administrative staff at the LRW and NLR campuses.

**XI. Accommodation Policy**

Services for Students with Disabilities: UAPTC is committed to fulfilling all federal requirements as stated in the Rehabilitation Act of 1973 and the Americans with Disabilities
Act of 1990. Accommodations are available to students who have documented disabilities. Students who request accommodations must register with the Coordinator of Disability Services in Counseling Services (501-812-2220 or www.uapulaskitech.edu) prior to the semester of planned enrollment, and must provide recent documentation of medical, educational, and/or psychological records.

Students who need accommodations should inform the instructor at the beginning of the course. Accommodations will only be provided if the instructor receives a letter of approved accommodations from the Coordinator of Disability Services. Failure to provide sufficient notification may result in a delay of services. **Students with disabilities may schedule a separate test or final exam if they make a formal request by sending me an email. Requests must be made at least eight (8) days before the desired date.**

**XII. Sexual Misconduct**

No person at UA Pulaski Technical College will, on the basis of gender, be excluded from participation in, be denied benefits of, or be subjected to sex discrimination, sexual harassment or sexual misconduct under any education program or activity. All college administrative policies and procedures regarding sex discrimination, sexual harassment, and sexual misconduct are in compliance with Title IX. Students who feel they are victims of sexual misconduct should contact the PTC Title IX Deputy Coordinator for Students:

Dean of Students
Campus Center Building Room 212
501-812-275

Additional information, including the UA PTC sexual assault policy, procedures, and resources may be found online at [http://www.uapulaskitech.edu/sexual_misconduct_awareness/](http://www.uapulaskitech.edu/sexual_misconduct_awareness/).

**XIII. Course Evaluations**

Students may be asked to evaluate their instructor and course near the end of the semester. These student evaluations are very important to the improvement in the quality of instruction and course materials. All results are anonymous and shared with the faculty only after the semester is over and grades have been posted.

**XIV. Information Literacy**

UA PTC is committed to the Information Literacy Competency Standards for Higher Education as established by the Association of College and Research Libraries and endorsed by the National Forum on Information Literacy. Therefore, all courses will incorporate an information literacy component so that, by graduation, all students will be able to recognize the need for information, then locate, evaluate, synthesize, and communicate information in an ethical manner. Information literacy encompasses critical thinking, research, media, technology, health, business, and visual literacy skills to produce lifelong learners who can make informed decisions in the workplace and in their personal lives.
**XV. Course Schedule**

Please note that the course schedule is also your study guide for quizzes and tests.

January 9
Introduction, syllabus, etc.

January 14 Ch. 2
Rubrics for primary sources and essays.

January 16 Ch. 2

January 23 Ch. 4 – **Quiz # 1 Ch. 2**

January 28 Ch. 4

January 30 Ch. 5 – **Quiz # 2 Ch. 4**

February 4 Ch. 5

**February 6 - Test # 1 Ch. 2,4,5**

February 11 Ch. 6
February 13 - Ch. 6

February 18 – Ch. 7- **Quiz # 3 Ch. 6**

February 20 Ch. 7

February 25 Ch. 8 – **Quiz # 4 Ch. 7**

February 27 Ch. 8

**March 4 Test # 2 Ch. 6,7,8**

March 6 Ch . 9

March 11 Ch. 9

March 13 Ch. 10 – **Quiz # 5 Ch. 9**

**SPRING BREAK**

March 25 Ch. 10

March 27 Ch. 13 – **Quiz # 6 Ch. 10**
April 1 Ch. 13

**April 3 Test # 3 Ch 9,10, 13**

April 8 Ch. 14

April 10 Ch. 14

April 15 Ch. 15 – **Quiz # 7 Ch. 14**

April 17 Ch. 15

April 22 Ch. 16

April 24 Ch. 16

May 1 – Consultation Day. Bring your specific questions to class. Test make-up day for students who had an excused absence.

**Final Exams: May 6-10.**
**Final Exam chapters 14, 15, 16, including primary sources**
**No extra time will be given to the late students.**

**Disclaimer:** This schedule is a guide for the semester. The instructor reserves the right to amend the schedule as necessary.
XVI. Course Agreement Form

Read, complete, and return to instructor:

I have read the course syllabus for Joanna Newkirk’s class, U.S. History to 1877, at UA Pulaski Technical College, and I understand its content. I also understand the rules for the class, and I will follow and abide by these rules, including those relating to attendance, assignments, grading criteria, plagiarism, and behavior.

Semester

Date

Print name

Signature

UA PTC Email address